SA Executive Board Meeting Agenda  
Date: August 18, 2015  
Time: 10:00 am  
Place: UC 307

Call to Order

Attendance:

Phillip Jones  
Steve Medlin  
Cindy Norton  
Andrea Hassler  
Deborah Gillman  
Kristy Hignite  
Stephanie Smith  
Alejandro De Jesus  
Jolene Schauland  
Megann Powell  
Also may attend (UCSC reps):  
Anja Wynne  
Nicholas Lockwood - alternate  
Nancy Moore – University Staff rep  
Sarah Mensch – Classified Staff rep

Approval of the Minutes
  • Amend retreat minutes – Pay and Benefits Committees discussion section for classified staff

Approval of the Agenda

Member and Committee Reports
  • Employee of the Quarter:
    o Provided the nomination form
  • Welcoming Committee:
    o Next Meeting: September 8th
    o Have gift bags provided by the sustainability office
    o Looking for other swag

Announcements from the Chair
  • UBAC appointee
    o Still need classified staff representative. Steve Miller from Admissions is interested
    o First meeting: September 3rd 9-10:30 AM Dwire 204
    o Anyone is able to attend

Unfinished Business
  • Draft budget review – Cindy
    o $451.92 not paid from last year (unpaid awards)
Approval of budget: Deborah moved, Jolened seconded, all in favor; none opposed.

New Business

- Ice Cream Social review and discussion of what to change for next year
  - Ran out of icecream within first 25 minutes – people were unhappy about this
  - Consider changing the time (making it shorter) or advertising (starts at 2 until runs out)
  - Consideration of other activities so that ice cream is not the only focus
- Discussion of Fall Breakfast on Sept. 17 @ 7:30 AM (setup @ 7 AM)
  - Prior there has not been programming, just a welcome back and chance for the committee to represent themselves
  - Each committee will have a table and short schpeal
  - At the breakfast: Committee Tables, Information sheet on tables, Survey (RSVP, link and laptop) and Door Prizes (50th anniversary stuff)
  - No early open charge – Cindy and Megann are working on catering
  - Discussion about having a survey for information
    - Info for the survey: committee awareness, meeting topics, off campus events
    - Laptop at the event, link on projector and RSVP
    - Action Item (all): Send questions to Cindy by September 10th
- Did not address: Amend SA by-laws to include the Employee of the Quarter to the standing committee list and possibly remove the school supply committee
  - These will have to be placed on the spring ballot to be voted on
- Appoint members of the pay and benefit committees
  - Mallory Barger is interested in the University Staff open position
    - Voting for Mallory’s appointment to the PESA PABC: Kristy moved, Jolene seconded, all in favor; none opposed.
  - PESA: Megann, Sabrina, Jolene and Deborah
  - Classified: Stephanie Smith was appointed at the retreat however the minutes do not reflect this.
  - Needed: 3 more classified members
  - Notes: meetings should be quarterly, with the first meeting identifying any needs or issues.
- Discussion of committees – restructure/change ideas, recruit/appoint chairs, compile new list
- UCSC Report
  - Sept. 17 10-2 meeting will be hosted at UCCS in UC 307
  - Policy reviews: 22006 and 5019 (Steve has sent these out to the committee for review)
  - Committee appointments: Anja – Service Award Committee; Nick – Policy Subcommittee, Nancy – Professional Development Committee.
- NEXT MEETING: Steve will schedule September Board meeting

Adjourn: Jolene moved, Megann seconded, all in favor; none opposed: 11:04 AM.