SA Executive Board Meeting Minutes  
December 6, 2016  
11:00 am UC 126

Call to Order

Roll Call

Cindy Norton  Anja Wynne  
Heather Kling  Sarah Mensch  
Megann Murphy  Nancy Moore  
Ashley Andersen  Nick Lockwood  
Paul Mendoza  
Kristy Hignite

Approval of the Minutes

- Heather motioned, Megann seconded, all in favor, none-opposed

Member and Committee Reports

- Employee of the Quarter  
  - They will be looking for nominations this month
- Pay and Benefits Classified Staff
- Pay and Benefits University Staff  
  - Since FLSA has been delayed they will meet again soon to get more information on how this impacts our campus
- Holiday Service Project  
  - Items are due on Thursday and they will distribute the gifts on Friday. They have 32-34 families this year.
- Spring Luncheon  
  - Stephen and Cindy met this week to start discussing the planning for this event, but a planning committee will begin at the beginning of next year.  
  - We should start thinking about ideas for the theme. You can find past themes in the shared drive.

Treasurer’s Report

- We will have the November report soon.
- We also need to budget for a Sign Language Interpreter for future events.

Unfinished Business

- Winter Luncheon- December 15th 11:30-13:00  
  - Cindy worked with Megann on the menu for this year, which is similar to last year’s menu. There were price increases, so we needed to adjust the menu a bit.  
  - Chef Russ will speak about holiday meals and food, and Katie Gordon will speak about wellness during the holiday season. Stephen Cucchiara will facilitate the group games.  
  - Cindy will put together the door prizes.
- We need people to help with check-in and decorating prior to the event.
  - Come at 11:00 that day
  - Kristy will help, but we need more people!
- UCCS FY 16017 Policy Review – request for governance representative(s)
  - If you volunteered to be part of a committee, you should have been contacted by the chair of the committee. If you have not been in contact, please let Anja know.
  - Parental leave for faculty and University Staff has been updated.
  - Please check the Regent Law webpage for those updates.
  - Please see attachments regarding APS updates and other policy related issues.

New Business

- Agenda Items for LT Meeting – Thursday, December 8, 2016
  - Update on FLSA Delay
  - If we should share anything specific at the Winter Luncheon
  - Update on HLC visit and process
  - UCSC Report
  - Employee of the Quarter
- Staff Enrichment Day
  - We will need to advertise in early January as the event is in early February.
  - We will have a keynote address and breakout sessions.
  - Ali will be invited to the January meeting to give us an update.

- UCSC Report
  - They are sorting through the preliminary results of the survey they sent out this semester. What they found is that there is a need for consistency in benefits between all CU campuses, and that health benefits and dental benefits are a priority to our campus.
  - They are still working on the benefits of Parental Leave and Tuition for dependents.
  - Service Excellence Award nominations will begin in early January. Please think of people you will want to nominate. More information can be found here: [http://www.cu.edu/ucsc/ucsc-service-excellence-award](http://www.cu.edu/ucsc/ucsc-service-excellence-award)
  - They are working with the CU System on diversity and inclusion by looking at the position description for the Vice President for Diversity, Inclusion, and Retention

Adjourn

- Ashley motioned, Kristy seconded, all in favor, none-opposed