

**University of Colorado Colorado Springs  
School of Public Affairs  
MCJ Degree Plan  
As of Fall 2018**

**THE MCJ DEGREE REQUIRES COMPLETION OF A MINIMUM OF 36 CREDIT HOURS**

**Name:** \_\_\_\_\_ **Student ID** \_\_\_\_\_ **Beginning Term** \_\_\_\_\_

**Advisor Name:** \_\_\_\_\_ **Advisor Email:** \_\_\_\_\_

**Core Courses (12 HOURS)**

Course	Title	Hours	Semester	Grade
CJ 5001	Criminal Justice Systems, Policy and Practice	3		
CJ 5002	Criminological Theory	3		
CJ 5003 *	Research Methods	3		
CJ 5007	Violence	3		

\*CJ 5003 should not be taken in first semester.

**Elective Courses**

**(15-21 HOURS DEPENDING ON NEED OF INTERNSHIP AND CHOICE OF CAPSTONE OR THESIS)**

Course	Title	Hours	Semester	Grade
		3		
		3		
		3		
		3		
		3		
		3		
		3		

**Internship (3 HOURS, UNLESS WAIVED)**

Course	Title	Hours	Semester	Grade
CJ 6910 *	Internship	3		

\*Required of those students lacking significant experience in a criminal justice organization.

**Capstone or Thesis**

Course	Title	Hours	Semester	Grade
CJ 5361 or CJ 6950 *	Capstone Seminar or Master's Thesis	3-6		

\*This will be your final course and should be taken alone, if possible. All core courses must be complete before enrolling in Capstone or Thesis. Contact your faculty advisor for more information.

## **IMPORTANT INFORMATION**

### ACCEPTABLE GRADES

Grades of B- or better are required in all courses applied to the program for those students beginning in Fall 2016 catalog or later. Grades of B- or better are required in core courses and Capstone/Thesis; and C or better in electives for those students beginning in an earlier catalog. In order to remain in good academic standing and to receive his/her degree, a student is required to maintain at least a B (3.0) GPA, which includes all work required for the MCJ degree while taken at UCCS (classified and unclassified) and may differ from the University GPA.

### REPEATING COURSES

A student who receives a grade below B in a course may repeat that course once, with the approval of the MCJ program director, provided the course has not been previously applied toward a degree. The grade received in a repeated course may substitute for the original grade and only the latter grade will be used in calculating the student's MCJ GPA for graduation; however, all grades received during the student graduate school experience will appear on the student's transcript and will be used in calculating the student's UCCS GPA.

### CERTIFICATES

Students may choose to focus electives so as to earn one or more graduate certificates concurrently with the MCJ degree. Graduate certificates available to MCJ students through UCCS include: Nonprofit Management; Public Management; Homeland Security and Emergency Management Leadership; National Security Intelligence; and Grant Writing, Management, and Program Evaluation. You must submit a Certificate Declaration form to Crista Hill in the School of Public Affairs in order to pursue a certificate(s).

### INTERSHIPS

Pre-service students (those without at least one year of professional work experienced in a criminal justice field) are also required to complete a three-credit internship course. Some students, who are initially required to complete an internship, later obtain employment that would merit a waiver while still a student in the MCJ program. In such circumstances, the student may request a waiver of the internship requirement from the MCJ program director. If the internship is waived, the student will be required to take an additional elective to make up the three credit hours. Students are notified in their admission letter of whether or not an internship is required.

### CAPSTONE VS THESIS

Please discuss your options with your faculty advisor early in your program. A Capstone/Thesis orientation is held in both the fall and spring and is open to all School of Public Affairs graduate students. All core courses must be completed before enrolling in Capstone or Thesis.

### GRADUATION

Students should meet with their faculty advisor or the Graduate Recruitment and Retention Specialist periodically to ensure they are meeting the requirements for graduation. Please apply for graduation at the beginning of the semester in which you intend to graduate. Deadlines and forms are found here: <http://www.uccs.edu/~graduateschool/>.