CSPD Intern Checklist
Welcome to the Colorado Springs Police Department. In addition to your unit assignment, the following activities are to be completed during your CSPD internship. Hours count toward your clock hours.

☐ **Patrol officer ride-along – minimum 2**
   Schedule two different shifts, at different locations

   *Steps to take for Officer ride alongs:*
   1) Select the police station location/area for each ride along:
      - Northeast: Stetson Hills station, 4110 Tutt Blvd
      - Southeast: Sand Creek station, 4125 Center Park Drive
      - Northwest: Falcon station, 7850 Goddard Street
      - Southwest/Downtown: Gold Hill station, 955 W Moreno
   2) Ask your supervising Sgt to help you schedule officer ridealongs. OR, go to the station location to fill out the required form and indicate your availability.
   3) Follow the officer’s instructions completely; let your supervisor know when completed.

☐ **Community Service Officer ride-along – based on CSO availability**

   *Steps to take for CSO ride alongs:*
   1) Complete 1 officer ride along before doing a CSO ride along.
   2) Contact CSO Tricia Taylor to set up your ride along based on CSO availability.
      - **Phone:** 719-444-3172
      - **Email:** taylorpm@ci.colospgs.co.us
   3) Follow the CSO’s instructions completely.
   4) Contact Jean Kraus, Volunteer Office at 444-7735 when completed.

☐ **Exit survey**
   Done at the completion of internship; sent to you by the Volunteer Office.