

# Summit Village Residence Halls Opening Procedures for: Aspen, Breckenridge, Keystone, Monarch, Steamboat, Telluride, Vail

Opening Day: Tuesday, August 20<sup>th</sup>  
Check-In Time: Beginning at 8:00am

## When you arrive to campus...

Summit Village is located at 1010 Austin Bluffs Parkway. When you arrive to campus, please park in the Gateway parking garage located nearest to Monarch office or in parking lot 224. If you plan on bringing a trailer or U-Haul, please contact Erik Newhouse at [enewhous@uccs.edu](mailto:enewhous@uccs.edu) or 719-255-3578 for further information. A campus map can be found by clicking here: <http://www.uccs.edu/Documents/facsrvs/CampusMap.pdf>. We encourage that only the student stand in line for their housing check-in in order to help the check-in process go faster and to keep the length of the lines down. Once you have parked please proceed to the following check in areas:

- If you live in Aspen or Steamboat Houses, please come to the Upper Lodge for check in; room numbers 6XXX or 7XXX.
- If you live in Vail or Telluride Houses, please come to the Lower Lodge for check in; room numbers 2XXX or 4XXX.
- If you live in Monarch, Keystone, or Breckenridge Houses, come to the Keystone Lounge on the 1<sup>st</sup> floor of Keystone: room numbers 1XXX, 3XXX, and 5XXX.

Beginning at 11:00 am Tuesday, check-ins for all buildings will be relocated to Monarch House Lobby; the Lobby will remain open until 10pm.

We ask that all students be checked in no later than 12pm on Wednesday. However, if you need to check in Wednesday or later, please come to Monarch House Lobby when you arrive. Check-in hours are 8am to 10pm Wednesday to Sunday.

If you plan on arriving to check in after Sunday, August 25<sup>th</sup>, you must notify the office via email at [housing@uccs.edu](mailto:housing@uccs.edu).

Student rooms will be held until 8:00am of the first day of classes. If the student has not checked in by this time, the room will be released and made available to students on the wait-list, unless the student has notified the Housing Office that they will be checking in at a later date. In no cases will student rooms be held for more than one week from the first day of classes.

## Don't forget your student ID card!

- ✓ You will need to bring your UCCS student ID to be checked in. If you do not have your student ID, you can bring a valid government-issued ID instead, but having your student ID will expedite check in. You will also need your student ID to access the buildings.

To live on campus, you will need to meet immunizations requirements. For more information on meningitis, visit: <http://www.uccs.edu/recwellness/health-services/immunizations/meningitis.html>. Staff from the UCCS Wellness Center will be available to answer any questions and collect immunization records on move-in day.

## After you have received your keys...

Once you have checked in, you will receive additional parking instructions for the unloading of your vehicle. We ask that you be patient as there may be waiting time for unloading areas. However, you will be able to park in other campus parking lots to move in your belongings. When parked in loading areas, you must display the temporary parking permit on your dashboard (make sure that it is completely filled out). *As a courtesy to others, you will need to complete your unloading in 20 minutes or less if parked in the loading zones and move your car as soon as you are finished. You may be asked to move your vehicle to a main parking lot after 20 minutes. Please note that you will not be able to park in designated loading areas until AFTER you have checked in and received your parking confirmation, so please park in one of the parking areas mentioned above until your check-in is complete.*

- If you live in Vail House, we ask that you park on the 3<sup>rd</sup> level of the parking garage or on the road adjacent to Vail, and bring your belongings to the Columbine Hall-side (south) entrance.
- If you live in Aspen, Steamboat, or Telluride Houses, you will be able to park on the Pedestrian walkway. Parking is limited and there will be a parking queue. You can also park in the Gateway parking garage. Our parking enforcement officers will be present to assist and direct you. Please know that beginning at 12pm, the pedestrian walkway will be restricted for access in order to allow unloading for our afternoon move-in session.
- If you live in Monarch, Keystone or Breckenridge Houses, you will be unloading off of Mountain Lion Way in the 15 minute parking spaces (Lot #429), as well as Parking Lot #431, adjacent to the Lodge. Our parking enforcement officers will be there to assist and direct you. Please know that beginning at 12pm, Parking Lot #431 adjacent to the Lodge will be restricted for access in order to allow unloading for our afternoon move-in session.

Please know that we have a very limited number of carts and dollies for moving in your belongings. If you have one that you can bring from home, it will speed up your move in. These carts can be checked out at the main entrance of Eldora House (look for signage).

### **Campus Resources**

After you have checked in, please stop in Breckenridge House Room 5101 (Tuesday, August 20<sup>th</sup> 9am- noon and 1 pm to 4pm) to check in with the Student Health Center, and visit with other on-campus resources.

### **Resident Parking Permit Registration**

Vehicle registration for parking will be required as of 8:00am on Monday, August 26<sup>th</sup>. If you have not registered your vehicle or have parked in a lot other than the residential areas in the Alpine Parking Garage located off of Stanton Road by this time, you will be ticketed.

A parking permit is included in your housing fees, so there is no need to pay an additional fee! No physical parking permit is required, but you will need to make sure to register your vehicle online through this website beginning August 6<sup>th</sup>:

<https://www.uccs.edu/pts/parking/students/resident-parking> make sure you know your license plate number to save time when registering! Parking will be stationed with other campus resources throughout the day if you have additional parking questions.

### **Loft Kits**

Lofting kits are offered on a first come, first served basis. If we run out of stock, we will place you on a waiting list. We always have loft kits returned to us throughout the fall term. We have a limited supply of lofting tools available for check-out during the move-in process. We ask that you loft your bed as quickly as possible and return the tools to the lofting check out station. **If you have a 3/16 inch allen wrench (hex key) and a 1/2 inch socket wrench, please bring them along and it will speed up your lofting.**

- Monarch, Keystone, Breckenridge, Vail, Telluride, Steamboat and Aspen Houses:  
If you wish to loft your bed, you will need to bring your room keys to the basement of Steamboat to receive a loft kit. You will need to complete a loft waiver and you will be instructed how to loft your bed.

### **Refreshments and Lunch**

On Tuesday, August 20<sup>th</sup> there will be several water stations set up in Summit Village for you to enjoy. Lunch will be served from 11am to 1pm in the Lodge Dining Hall.

Regular board dinner will begin at 5pm Tuesday in the lower Lodge and Roaring Fork dining hall; you will need to bring your Student ID card in order to access the dining halls beginning Tuesday evening. Please check the informational boards for dining hours prior to the start of classes.

Dining hours will be posted on each of the floors in housing. Check out the online menu!

### **Housing Orientation and Clyde's Kick Off**

**Tuesday, August 20<sup>th</sup>:** At 7:00pm, there will be an ice cream social in Summit Village for all residents; consult your RA for more details.

All resident students are asked to check-in by noon on Wednesday, August 21<sup>st</sup>. Beginning at 1pm on Wednesday, Housing orientation will begin; check with your Resident Assistant (RA) for your meeting location. After orientation, your Resident Assistant will escort you to the Playfair, dinner and RecFest.

Check out the Clyde's Kickoff website for other exciting events happening during move-in week:

<https://www.uccs.edu/clydeskickoff/first-year>

### **One last thing...security and safety**

Fall opening day is the only day we unlock our building doors. The buildings will be open when you arrive and will lock at 5:00pm. You will need to have your Student ID with you for exterior door access. When leaving your suite, make sure that you have pulled your door closed and that it has locked, and make sure you have your keys!

We take building security very seriously. If you find a door propped open, please close it and secure the door. Never allow someone into the building that does not live here...you could be letting strangers into your home.

If you ever see any suspicious activity or persons call Campus Police at 719-255-3111...please program this number into your phone so you always have it! In case of emergencies, please dial 911.

For RA assistance, please call 719-255-4600; this number is monitored Monday through Thursday at 5pm until the next morning at 8am, and Friday at 5pm through Monday morning at 8am.