

One Card Meeting
Monday, October 05, 2015
Start Time: 2:05 p.m.

Attendance:

Steve Horner – Housing & Residence Life	Tungsten Alcazar - IT
Casi Frazier – Rec Center	Shad Harder - IT
Russell Saunkeah– Dining and Food Services	Kirk Moore - IT
Stacy Howell – UC Customer Service	Sarah Mensch – IT
Missy Sernatinger – Resident Experience	

1. Meeting Minutes
 - a. <http://www.uccs.edu/~itix/> (will be up later today)
 - b. One Card Meeting minutes will be under their own heading on this page.
2. Roaring Fork – DCT3 vs. POS
 - a. DCT3's need more bandwidth
 - b. IT does not have the staff to work on the DCT3s to get them up and running. Rob will be working on these and will have them up and running before January 2016.
 - c. Russ has a concern regarding door swipe functions (should be M-S 5am-midnight. The time limits are 3a-11p)
 - i. Tungsten will look into logs for Sasha Hartshorne
 1. Logs show she has not failed since she has been loaded.
3. Heartland Conference – Tungsten attending Oct 15-25
 - a. Any One Card questions for Heartland
 - b. Shad and Kirk will be managing One Card while Tungsten is out. Send requests to onecard-l@uccs.edu
4. New Ent Lion One Card
 - a. New cards will have chips. The photo will have to move to the right hand side since the chip will sit on the left hand side of the card.
5. Time Capsule
 - a. Thursday time capsuling opening. IT will be placing a student and ENT Lion One Card in the new time capsule.
6. Radio Station Door (UC) not working
 - a. Ordering a new door controller and the current door controller will be sent to be RMA'd
7. Scanners are working in Café 65
 - a. One is installed and working and two others will be installed in the Coffee Shops.
 - i. Tungsten will work with Joel to set up and pull reports for Clyde's, to see why sales have been down this fall
 - ii. Joel will contact Kirk and Tungsten when ready to figure out new product data integration
 1. IT needs at least a month notice to place provided information into the system.
8. One Web is up and running
 - a. Up, working and branded
 - b. UCCS username and password

- c. There are still glitches in the system (linked account and balances)
 - i. Tungsten will file a report that there is a bug within the system
 - d. Once all the glitches have been taken care of, staff/student/faculty will be able to add money to their account, online.
 - 9. Admin Licenses
 - a. Admin licenses have been bought but have not been installed.
 - i. Will be installed before Tungsten leaves for the conference
 - 1. Yonas -1
 - 2. Missy - 1
 - 3. Rec Center – 2 (Skyler and Casi)
 - a. Matt has an admin license. Will look into to see if he is using it. If he is not, this license can be transferred over.
 - 4. Tungsten will look into spare
10. UC - Where is the third photo ID machine?
 - a. There is no computer for this ID machine
 - b. An Admin license needs to be put on the machine that Ray uses
11. Lodge Door –Tungsten has it reprogrammed, just needs to be plugged in.
12. Billing
 - a. Each department who uses the system will receive their portion of the bill
 - i. Housing, Food Services, Rec Center
13. Area Updates
 - a. University Center / Photo ID
 - i. Tungsten will show Ray how to add students so they can run reports and read cards
 - 1. Steve Werling for access to G: Drive
 - ii. The computers are running slow (slow log on). When will they be replaced?
 - 1. Tungsten will talk to Ernie with specs, to be replaced. PhotoID will pay for the new computers
 - iii. Chad will not approve lighting money.
 - 1. Photo ID s/t can pay for the lighting (within reason). Stacy will work with Kirk in regards to lighting options.
14. Housing
 - a. Steve Horner would like 3 (Steve, Missy and Yonas) card readers
 - i. Tungsten will buy in mass, and then IT will s/t the expense out and will take care of before Conference
 - ii. Tungsten will train Missy and Joel to make door un/lock adjustments for Front Desk help.
15. Food Services
 - a. What are the requirements for selling gift cards at the POS'?
 - i. Preauthorized amount gift card vs gift cards with zero balances to be sold at whatever dollar increment sold through the POS
 - ii. Tungsten will contact Heartland on how to take payment (credit card) for gift cards.
 - b. Request for another CBORD to be added to the Lodge.
16. Rec Center
 - a. Casi sent meeting invite regarding OrgSync to Tungsten, Shad and Kirk.
 - b. Skyler will send specifications and capability (of OrgSync) to Kirk for review.
17. Library

- a. Still working on automatic patron load.
 - b. Secure FTP site still needs to be communicated with Joel
18. Door Access
- a. Tungsten will follow up with Chris Nelson (ENGR) regarding Lab access.

Meeting ended 2:54 p.m.