

ITIX Meeting
Wednesday, May 20, 2015
Start Time: 10:30 a.m.

Attendance:

Dave Anderson – Chemistry and Biology Dept.
Ben Cornella – College of Business
Jeff Foster – University Communications/Relations
Matt Getze – School of Public Affairs
Jackie Crouch - Faculty Resource Center
Tabitha Farney – Library
Jane Kemper - Admissions and Records
Greg Williams – IT
Kirk Moore – IT
Rachel Schlueter – IT
Greg Krems – IT
New Wireless Employee –IT
Sarah Mensch – IT

- IT Positions
 - Introduction of Greg Krems - Financial and Operational Assistant to the CIO and –Wireless Network Technician
 - Security Manager Position – Mid June/July 1st for start date
 - Networking Position – Will be submitted to Jerry for approval this afternoon
 - Auxiliary Position – Susan Szpyrka has provided funding for Aux support for IT. Will land on Infrastructure side of org chart.
 - Application Developer (Cherwell and Sales Force)
- IT Audits Update –
 - Audit 2 years ago
 - 9 things needed to be changed.
 - 7 of those things have been done. IT Asset Management and Strategic Plan are still in the process.
 - Services Audit –January 2015. Exit interview within the next couple of weeks. Potentially a yearly event with all of IT services.
- IT Projects
 - Project Management is in place “Project Portfolio Tracking”
 - 47 projects were listed.
 - Every 2 weeks Project Leads have to be update their projects. If project is in trouble, the Leadership team reviews these projects at the end of the month.
 - Definition: Non occurring event that requires more than 40 hours of meeting time; more than 8 hours of time from 2 or more (defined) groups; more than \$10K cost (not including time); or is highly visible.
 - Is currently in Cherwell but will be shared out with the campus/community.
 - Review of what projects and the procedures look like in Cherwell.
 - Projects will be sent out to ITIX group a few days before meetings.

- Discussion of difference between Tracking and Management
- Service Catalog
 - Currently working on an outward facing service catalog, however, was put on hold due to Project Portfolio Tracking.
- Student Welcome Email Message
 - This email will be sitting in new student accounts, welcoming the student to UCCS, and introduction to the IT services.
 - Will also be done for the Faculty/Staff, once the website is redone.
 - Website rollout this summer
 - Discussion of content to be added/subtracted.
 - Shorten the email
 - Remove “the email” portion from Blackboard
 - Add Office 365 & Labs
- VOIP
 - Kick off for upgrade is today, 5.20.15.
 - Upgrade deadline is Aug 1.
 - WebEx will be up and running in the next couple of weeks.
- ADA Task Force
 - Training of faculty of how to make resources, online, and material more accessible.
 - Web Services updating their content
- Moving Campus to Office 2013
 - Microsoft is incorporating features from Office 2013
 - Big push for campus to move over to 2013 instead of 2010
- IT Marketing
 - Newsletter
 - Twice a year - beginning of the Fall and Spring Semester.
 - Still in discussion with what the newsletter will look like (Blog? Newsletter? Communicate like?)
 - Featuring parts of IT (Help Desk, Office/Exchange, LMS etc.) along with pieces that ITIX group would like more information on (Proofpoint, Skillsoft training, etc)
- Other Topics for Discussion
 - Adobe
 - CU Denver
 - DMZ and EZ Proxy discussion
 - Discussion of Drupal. Version 8 will be launched in Sept. Web Services will be meeting with Boulder next week to discuss whether to stay with 7 until 8 is launched or wait until 8 is launched. (moving away from Ingeniux)
 - Removal of “beta testing” from the faculty/staff – 1 lists.
 - Strategic Plan – Jerry is still working on it but needs to be to the auditors by end of May.

Meeting ended 11:25 a.m.