

ITIX Meeting  
Wednesday, September 16, 2015  
Start Time: 10:32 a.m.

Attendance:

Jackie Crouch - Faculty Resource Center  
Xiang Tan – EAS IT  
Jan Kemper - Admissions and Records  
Cindy Brown – College of Education  
Tracy Parks – College of Business  
Chris Nelson – EAS IT

Adam Greenbrier – Beth El IT  
Francisco Torres-Reyes – EAS IT  
Greg Williams – IT  
Kirk Moore - IT  
Rachel Schlueter – IT

- Start of the Fall Semester Recap
  - From IT
    - Buildings were still being built and IT was the last to get in the building, while students were moving in.
    - One Card switched from serial based system to IP based system. Heartland equipment did not work, meal plans in Roaring Fork was not working, door access was not operating and routing was not \_\_\_\_\_
    - Help Desk stayed open until 7 p.m. for the first two weeks and was steady during regular business hours, 8a-5p. The extended two hours per day only received 5-7 tickets.
  - From Departments
    - Discussion regarding Blackboard IM
    - All computers in Engineering did not join the network. Had to set them up individually.
- Exchange (Faculty/Staff Email) Upgrade
  - Upgrade to new server started on Sunday. IT is currently testing, identifying and fixing issues. If anyone wants to test (move over to 2013), let Greg Williams know and the appropriate mailbox will be moved.
  - Communications will go out in the near future, to the campus, letting everyone know when all remaining mailboxes will be transferred over.
  - Apps will show up in Outlook and OWA will have a different feel. OWA is where the apps can be managed.
  - Upgrade is essential as we are starting to run low on disk space.
- WebEx Update
  - Faculty/staff website: [uccs.webex.com](http://uccs.webex.com) and login using UCCS login credentials.
  - Student website: [uccs.student.webex.com](http://uccs.student.webex.com) and log in using UCCS login credentials.
  - Still working on the tools and branding to be supported correctly. Once this is done and integrated, information will be pushed out to campus.
  - Discussion of Jabber vs Skype for campus use. IT is still determining which IM application they will support and which is more appropriate for UCCS use. .
- IT Security Badges

- All IT employees, students including, will now be wearing badges. This is mandatory for staff and communication will be going out to campus providing awareness. This is for security and identification purposes.
- IT Projects
  - CU System Project Management Team meet last week.
  - UIS will be hosting a site for all IT projects will be stored. Any CU employee can use their credentials to log in and see what projects are in progress, across all campuses.
- Backup Internet
  - 3 week deadline for backup internet to be at 2G instead of 160M.
  - After Saturday, September 19<sup>th</sup>, communications that we are on backup link, will not go out, as users should not notice any switch.
- Classroom Support
  - Village at Alpine Valley Cucharas
    - Classrooms have a full touchscreen board, short throw projectors, whole wall whiteboard and progressive technology.
    - This will be the new standard for new classrooms.
  - Columbine Hall 3<sup>rd</sup> Floor remodel
    - 8 rooms have been taken off line during the appropriate breaks for remodel.
  - CU South Denver
    - Kirk went to a meeting Friday, September 11, 2015, to see the facilities. Denver has been providing the technology for this campus. Negotiations are in works of how different campus want to use the building. Kirk would like information from different departments of how they would like to use the campus.
    - Campus is located off of Lincoln, on the east side of Parker.
    - Eduroam is being implemented and should be completed in about 6 months. This will help with campus log in.
- IT Accessibility Task Force
  - Kirk is on the ADA Task Force and will be meeting with Jeanne Durr on Monday to receive a charge for the committee. Once direction has been provided, committee will meet to move forward with changes.
  - Training, money and awareness are the biggest pieces.
- CUSIS Advisory and Elevate Updates
  - ISIS has officially changed their name to CUSIS
  - Due to Elevate upgrades, CUSIS upgrades have been pushed back.
- IT/Campus Affiliations
  - Sales Force is being used for eCommunications. Each campus will need to supply affiliations for each employee (ex. Staff, faculty, alumni, student, parents and donors). (Shibboleth)
- IT Processes for Employee Onboarding, Separation and Termination
  - Working with HR for new onboarding process. Once Elevate upgrade has been done, feeds will be happening sooner.
  - Separation process has been defined but needs to be tightened up.
  - Involuntary termination process needs to be defined and documented.
    - UIS notifications for terminated employees
    - Student workers who have terminated but still have access
    - Cherwell and phone access
- IT Newsletter

- Will be going out to campus this week.
  - Information regarding IT badges and Open House will be included.
- IT/Library Open House
  - October 14, 2015 11a-2p
  - Offices will be opened, drinks, snacks, breakout 15 min. information sessions, tours of the machine room, how IT has involved (machine evolution)
- CIO/Assistant Vice Chancellor Retirement/Search
  - Jerry received promotion of Assistant Vice Chancellor and has announced retirement for end of January 2016
  - Committee, chair and job description has been created.
- Questions/Comments/Feedback
  - UHALL podiums are falling apart.
  - No more VGA connectors, only HDMI connections for new equipment/construction.
  - Timer locks will be installed on all of the labs for Engineering. ENG 136, does IT want a lock on it, as well?

Homework/Feedback for ITIX members

October - Current and Future Department Data Storage Needs

November - Disaster Recovery IT Needs for Department

December - IT Wish-list (Hardware, Software and Support)

Meeting minutes for ITIX are found at: [www.uccs.edu/itix](http://www.uccs.edu/itix)

End Time: 11:50 a.m.