

Information Technology Advisory Council (ITAC)
Meeting Minutes
November 11, 2005 (EPC 304C)

The meeting was held on Friday, November 11, 2005, in El Pomar Center Room 304C at 9:00 a.m.

Members Present: Jackie Crouch, Barbara Gaddis, Clint Fisher, Polly Cegielski, Jan Kemper, Peggy Beranek, Craig Decker, Ed Chow

AGENDA

OLD Business

1. **Pay-per-Page Printing Update**
 - a. The “educational” pop-ups are now in effect.
2. **IT Strategic Plan Update**
 - a. Revision is still in process
3. **UCCS E-mail Issues**
 - a. Barb Gaddis expressed frustration with students either not receiving or not opening/checking UCCS student e-mail.
 - b. There is no way to “make” students open/check UCCS e-mail
 - c. Main campus continues to use ground mail which may be a reason that students are not checking campus e-mail
 - d. New student e-mail accounts are currently only produced once weekly on Friday
 - i. Jackie Crouch will talk with Jerry Wilson to see if this can be changed to a daily run.
4. **Student Portal/Content Management System Update**
 - a. The portal committee continues to meet on the 1st and 3rd Wednesdays of each month .
 - b. Kirk Moore is in close contact with UMS in the development of the portal
 - c. There is essentially no change in the status of the project at this point in time.

NEW Business

1. **Assistive Technologies UCCS Campus Web Site Demonstration by Jennifer Maxwell**
 - a. UCCS student and Assistive Technologies Specialist for UCCS Disability Services, Jennifer Maxwell, used a laptop computer and “JAWS” screen reader software to demonstrate navigational issues for persons who are either partially sighted or blind. The demonstration and question/answer session took about 45 minutes.
 - b. Jennifer reported that there are currently 10 legally blind students enrolled on the UCCS campus.
 - c. Accessibility is becoming an even larger issue for these students as more course content is going online.
 - d. The “JAWS” screen reader translates text to either voice or Braille output
 - i. The speed of the voice can be adjusted faster or slower for the individual user

- ii. The “mouse” becomes unusable but keyboard shortcuts are used for navigation
- iii. JAWS allows navigation/jumping across tables to specific links or to body text
- e. Jennifer uses “Start”, “Run”, then types in the address of the web site that she wants to access.
- f. Screen magnification is available for partially sighted individuals
- g. Jennifer noted that “Alt” (alternative text) tags need to be more descriptive to assist partially sighted/blind individuals to know what an image is supposed to be
- h. The UCCS web site uses Macromedia’s Flash to change campus photos.
 - i. Jennifer says that Flash movies ideally should have Alt tags with a text translation or use a series of photos with Alt tag descriptions instead.

The meeting was adjourned at 10:15 a.m. The next ITAC meeting is scheduled for Friday, December 9, 2005 at 9:00 a.m. in El Pomar Center 304C, however Jackie Crouch will be out of town. ITAC members will be notified by e-mail once it has been determined whether or not there will be a December meeting.

Please report any corrections or omissions to Jackie Crouch at jcrouch@uccs.edu .