

Information Technology Advisory Council (ITAC)
Meeting Minutes
March 11, 2005 (EPC 304C)

The meeting was held on Friday, March 11, 2005, in El Pomar Center Room 304C at 9:00 a.m.

Members Present: Jackie Crouch, Jerry Wilson, Polly Ciegelski, Barbara Gaddis, Ann Hickey, Craig Decker, Brad Baker, Jan Kemper

AGENDA

OLD Business

1. SSN/SID Conversion Update

- a. The conversion of all UCCS Student SSN to a randomly generated Student ID number will take place April 9th and 10th.
- b. The actual conversion has already been done, however the new SID numbers have not been distributed to students yet.
- c. The question came up about how and when e-College will make ID number changes. Jackie Crouch will re-check e-mails from Mollie McGill that were sent after the 4 campus video conference in February and distribute that information.
- d. A side discussion came up regarding the process for creation of new student e-mail accounts. Barb Gaddis noted that it would be ideal if students UCCS e-mail accounts could be activated while at student orientation. Jerry Wilson reports that this is impossible with the current account setup process. When a student registers for the first course at UCCS, an e-mail account is automatically generated within 24 hours, however the e-mail address is not processed in SIS until the weekly batch run currently done on Friday of each week.

2. Student Portal Project Update

- a. The Boulder Portal Demonstration was held on February 28th from 10:00 a.m. to 12:00 p.m. in Cragmoor 008.
- b. The UCCS Portal Steering Committee is scheduled to meet March 16. Cathy Doyle from UMS will be in attendance to discuss design elements

3. Web Content Management Update

- a. The RFP is still tied up in Procurement Services
- b. No further action can take place until it is cleared by the PSC

4. Web Policy Committee Update

- a. Jerry Wilson has completed the policy revisions and will hold a meeting of this committee on March 15th at 10:00 a.m.

5. IT Inventing the Future Update

- a. This committee is scheduled to meet on March 15th at 2:00 p.m.

NEW Business

1. Faculty/Staff and Student IT Priority Survey Revision

- a. Copies of the surveys used prior to the 2001 IT Strategic Plan creation were distributed to the ITAC members for review and discussion.

- b. The group consensus was that the surveys needed major revision to better reflect current issues
- c. In the interest of time, Jackie Crouch will review the current ITAC issue list updated in September 2004 and discuss with Jerry Wilson to formulate new surveys. Sample surveys will be distributed to ITYAC member via e-mail prior to the next regularly scheduled ITAC meeting on Friday, April 8th. Committee members will be asked to review the surveys and make recommendations so that the survey can be implemented soon after the April ITAC meeting

The meeting was adjourned at 10:00 a.m. The next ITAC meeting will be on Friday, April 8, 2005 at 9:00 a.m. in El Pomar Center 304C.