

Information Technology Advisory Council (ITAC)
Meeting Minutes
February 10, 2006 (EPC 304C)

The meeting was held on Friday, February 10, 2006, in El Pomar Center Room 304C at 9:00 a.m.

Members Present: Jackie Crouch, Barbara Gaddis, Jan Kemper, Peggy Beranek, Craig Decker, Ed Chow, Jerry Wilson, Brad Baker, Harriet Napierkowski, Leslie Manning, Sue Byerley

AGENDA

OLD Business

1. Student Portal Update

- a. A demo of the Student Portal in its current state was shown on Friday, January 27, 2006.
- b. The projected date for limited launch has now been set to Spring Break 2006
- c. There is concern that if the portal is not launched prior to the launch of the SIS Replacement project in June 2006 that the portal will become a much lesser priority
- d. Only a small portion of the full payment has been made to UMS
- e. Jerry Wilson talked with Dave Makowski about the slow progress on the portal and about the possibility of rolling the portal into the SIS replacement project and therefore scrapping the current portal project
 - i. This will be discussed in much greater detail at today's IT directors meeting in Denver

2. Web Content Management System Update

- a. The latest version of the system has been installed and the Web department has undergone additional training in the new system.
- b. Jerry Wilson reports that Kirk Moore hopes to launch the system concurrent with the Student Portal at Spring Break although questioned whether this is an achievable goal
- c. Campus wide training in the Content Management System will be provided by Sam Frank in the near future.

3. IT Strategic Plan DRAFT

- a. The draft was provided to ITAC members via e-mail on Tuesday, February 7, 2006. Print copies were distributed to members present at today's meeting.
- b. The draft was presented to the IT Leadership Team (Rogers Redding, Jim Henderson, Brian Burnett, Jerry Wilson, Jackie Crouch) on Tuesday, February 3, 2006.
 - i. Concerns expressed by the vice-chancellors included :
 1. Replace the vision statement with the updated vision statement included in the 7-year plan available on the UCCS web site. Jackie Crouch will make this change.
 2. Should the IT Literacy/Fluency (pgs 22 and 23) portion of the document be a part of this document? **ITAC members were asked to review this section on their own time and e-mail their**

**recommendations to Jackie Crouch no later than Friday,
February 24th.**

- ii. Several other inaccuracies and typos were brought to the committees' attention. Jackie Crouch will incorporate these changes and redistribute the corrected document.

NEW Business

1. Student Technology Fee Committee Meeting

- a. A meeting has been scheduled for Friday, March 3, 2006 at 12:30 p.m. in the IT Conference Room located in the El Pomar Center to review the current policy and discuss whether the existing campus-wide proposal portion of the policy is the most strategic use of STF funds.

2. e-College Contract Renewal Negotiations

- a. The current CU-System e-College contract will expire at the end of May 2006. Mollie McGill has begun polling contract negotiation participants from each campus to establish conference calls to begin the negotiation process.

3. UCCS campus computer system scans for SSNs

- a. Jerry Wilson reports that an initial scan on Friday, February 3rd revealed many systems with files that contained social security numbers. Due to the late notice to the campus about the scans, another notice will be sent out asking faculty and staff to leave computer systems on so that the scan can be completed even if after normal business hours.
- b. Once the scans have been completed, users of individual systems that have SSNs will be notified by IT so that the files can be removed from the system unless there is a valid reason that the SSNs reside on an individual system (e.g., Admissions & Records).

The meeting was adjourned at 10:15 a.m. The next ITAC meeting is scheduled for Friday, March 10, 2005 at 9:00 a.m. in El Pomar Center 304C.

Please report any corrections or omissions to Jackie Crouch at jcrouch@uccs.edu .