

Information Technology Advisory Council (ITAC)

MEETING MINUTES

Meeting held at 9:00 a.m., Thursday, September 10, 2009 in EPC 304C

Members in attendance: David Anderson (Chair), Kathryn Andrus, Brad Baker, Tabatha Becker, Peggy Beranek, Cindy Brown, Chris Carruth, Radu Cascaval, Ed Chow, Jackie Crouch, Jan Kemper, Kirk Moore, La Vonne Neal, Jerry Phillips, Morgan Shepherd

OLD BUSINESS

1. IT Updates

Dave (filling in for Jerry Wilson) reported that:

- a. As recently announced by email, the contract with **Blackboard** has been signed. This generated a lot of discussion and all kinds of questions, but detailed answers to most those questions are not yet known. The key issues centered around getting up and running as soon as possible, given that many units want to have courses in Blackboard by spring, and getting the training we need before doing so. Dave assured that he will do what he can to expedite the process.
- b. Jerry will be revitalizing the committee looking into having a campus presence on **Social Media**. La Vonne, reflecting the Dean's Council's sentiment, emphasized the need to get going on this as a recruitment tool, not wanting to fall behind the curve to competition. Chris noted the efforts the College of Business is putting into social media for marketing and fostering online community.

Kirk reported that:

- a. **iTunes U** is up and running... sort of. It continues to be plagued by problems, but he hopes to have those all ironed out shortly. He noted that faculty can upload directly with Podcast Producer (Mac), or through a web page (PC), and that there is training material on the site (itunesu.uccs.edu). Jackie noted that with Snow Leopard and QuickTime on a Mac one can record locally for later upload, and Kathy described the use of Camtasia for PCs, suggested making it available for use on classroom podia.
- b. The sole source proposal for Ingeniux as our new **wCMS** is still awaiting approval from the PSC.
- c. The **Help Desk** will conduct training for its new Cherwell help desk management system in October, and hopes to be fully up and running shortly after.

NEW BUSINESS

1. Lecture Capture Systems

Not new business, actually, as we made some recommendations and attempted unsuccessfully to get funding last year, but relevant again as more and more instructors are interested in lecture capture and podcasting through iTunes U. Given the current economic climate, the best we can do is to get by with what we have, purchasing hardware and software when possible (the Chemistry

Department, for example, will be purchasing a MacBook and microphone for use by a couple of its faculty members). In the interest of consistency, we felt that the two popular systems currently in use—Podcast Producer for the Mac and Camtasia for the PC—offered the greatest efficiency, ease of use, and availability of support. It was also agreed that we should seek external funding for these systems, and Kathy offered the services of the TLC to help with grant proposals.

The meeting was adjourned at 10:30 a.m. The next ITAC meeting will be held at 9:00 on October 8, 2009 in EPC 304C.

Please report any corrections or omissions to David Anderson at danderso@uccs.edu.