

Information Technology Advisory Council (ITAC)

MEETING MINUTES

Meeting held at 9:00 a.m., Thursday, December 11, 2008 in EPC 304C

Members in attendance: David Anderson (Chair), Brad Baker, Tabatha Becker, Cindy Brown, Chris Carruth, Steve Ellis, Nina Frischmann, Jan Kemper, Kirk Moore, Michael Reyes, Morgan Shepherd, Dan Szarkowski, Julie Wheeler, Jerry Wilson

OLD BUSINESS

1. IT Updates

Jerry reported that:

- a. IT is working on setting up our **iTunes U** site—structure, flow, branding, etc. We will have our own presence on the site rather than being a partition under Boulder's site.
- b. The **Paw Prints** late fee issue has been resolved.
- c. Julie inquired about not being able to use **printer/scanner machines** in department offices because of network security issues; Jerry indicated that a solution will be found.
- d. The **SAN** is being set up starting today, should be up and running within a week or two.

2. LMS Selection Update

David explained that he and Jerry met with the Leadership Team and outlined how LMSs are used on campus, the process by which ITAC arrived at a recommendation of Blackboard, and a rough cost estimate. Jerry will return next month with a more detailed pricing plan; Blackboard will also give a demonstration at that meeting. David and Jerry are meeting with Blackboard next week to hammer out some more details.

3. eCompanion Support

Jerry indicated that he will try to get on the agenda for the next Dean's Council meeting, to present the cost breakdown per college. We hope to have this in place by the start of spring semester.

Jackie provided (via email) an update on the migration of courses to the .NEXT version.

4. Lecture Capture System

Chris presented a couple of approaches to implement Apple's Podcast Producer. After much discussion it was decided that:

- a. We should start small, with perhaps a half a dozen MacBooks and microphones. Once we assess the demand, we can consider growing the program in the future.
- b. The colleges will be asked to contribute equally (around \$2K) to the project. Jerry will take this to the next Dean's Council meeting. If it is determined that costs should be proportioned by FTE, we can do that.

- c. The hardware would be housed, reserved, and supported through the IT Help Desk.
- d. The TLC would provide training and suggest best practices.

NEW BUSINESS

1. MetamorphoSIS

Steve presented an overview of the new SIS system, Campus Solutions—what it entails, timeframe, contacts, etc. Several ITAC members asked about a number of administrative procedures that are now done manually and with paper trails; Steve responded that most of those things will be done—and be done more efficiently—online.

2. Stimulus for Online Course Development

David relayed to the committee that the Chancellor is seeking suggestions on how to stimulate the development of more online courses; he asked the Council to think about this for the next meeting.

He also wished everyone a great break, wonderful holiday, and happy new year!



The meeting was adjourned at 10:30 a.m. The next ITAC meeting will be held at 9:00 a.m. on Thursday, February 12, 2009, in EPC 304C.

Please report any corrections or omissions to David Anderson at danderso@uccs.edu.