

# Information Technology Advisory Council (ITAC)

## MEETING MINUTES

Meeting held at 9:00 a.m., Thursday, November 13, 2008 in EPC 304C

Members in attendance: David Anderson (Chair), Brad Baker, Tabatha Becker, Yvonne Bogard, Cindy Brown, Chris Carruth, Radu Cascaval, Jackie Crouch, Kirk Moore, Michael Reyes, Dan Szarkowski, Sharon Stevens, Julie Wheeler, Jerry Wilson

### OLD BUSINESS

#### 1. IT Updates

Jerry reported that:

- a. Selection of a VoIP system is moving along, with Avaya currently the front runner.
- b. The SAN blades are in but there is a hang up with PSC in purchasing the software.
- c. The iTunes U contract is now in Apple's court; Apple is looking into a contract for the whole CU system rather than with the individual campuses. [Chair's note: Jerry later confirmed that a contract with the system has been signed. Our campus's presence on iTunes may be a partition under CU, and Jerry is looking into that.] Radu noted that the 1000-item minimum we had a question about is the requirement for having our material made available to the public. There is no minimum for us to use it internally.

Kirk informed us that:

- a. Web Services is currently looking into a replacement for Serena, with Cascade and Percussion as two possible candidates.
- b. The new search feature should be deployed on campus web pages in the next week or two.

#### 2. LMS Search Update

David explained that he and Jerry will be meeting with the Leadership Team on November 24 with LMS as an agenda item. We're not sure exactly what this meeting will entail, but on either this or a later date Blackboard will present a demonstration to the Leadership Team.

#### 3. eCompanion Support

Jackie conferred that we are moving ahead with the eCompanion 24/7 support. Jerry will take the breakdown of college costs to the Dean's Council. Sharon affirmed that while end user support was only a small portion of the effort TLC puts into eCompanion, they would welcome any support it would provide.

Jackie also reported that the migration of courses to the .NEXT version is coming along very well and that faculty will soon have access to their courses in this new version. They currently have access to the tutorial, and should take advantage of that.

#### **4. Lecture Capture System**

Chris summarized the subcommittee's work in recommending an LCS. Apple's Podcast Producer looks like the best system to meet most of our needs. They are still working on budget, planning, and implementation issues. A campus demonstration will be coordinated through the TLC.

#### **NEW BUSINESS**

##### **1. Paw Prints**

Dan relayed some concerns brought up by Student Government, such as students receiving only a one-time \$2 free package, claims that IT is making a profit off of Paw Prints, and students being charged late fees because of the small sums now being charged to their accounts each month and not being paid. Jerry explained that some of the cost issues will be reevaluated at the end of the semester when we have some better data, and volunteered to speak to SGA to allay some of their concerns. Jerry and Kirk both agreed that the late fees should not be assessed and that they would work with the Bursar's Office to fix that.

##### **2. Other New Business**

Yvonne asked if anyone has used a webinar system on campus, and Jackie indicated that Beth-El has been successfully using Adobe Connect Pro on a limited license. Yvonne and Jackie will get together on that, and will also look into an expanded license or perhaps site license. Jerry also noted that the CU system is looking into video meeting systems.

The chair was chagrined to note that even with the large turnout at this meeting, only one donut (besides his) was eaten.

The meeting was adjourned at 10:30 a.m. The next ITAC meeting will be held at 9:00 a.m. on Thursday, December 11, 2008, in EPC 304C.

Please report any corrections or omissions to David Anderson at [danderso@uccs.edu](mailto:danderso@uccs.edu).