Information Technology Advisory Council (ITAC)

MEETING MINUTES
Meeting held at 9:00 a.m., Thursday, October 9, 2008 in EPC 304C

Members in attendance: David Anderson, Cindy Brown, Chris Carruth, Ed Chow, Jackie Crouch, Nina Frischmann, Michael Reyes, Morgan Shepherd, Dan Szarkowski, Julie Wheeler, Jerry Wilson

OLD BUSINESS

1. **IT Updates**
   David reported that the contract for iTunes U has been approved by legal and is on its way to PSC for final authorization. A question has arisen about whether or not there is a minimum number of podcasts required before we can start posting them (not mentioned in the contract); Jerry is looking into it.

2. **LMS Search Update**
   David explained that he and Jerry are still working on a plan to take to the Leadership Team. This will also include a demonstration by Blackboard. With Leadership's schedule, that may not happen until after the first of the year.

3. **eCompanion Support**
   Jackie provided a detailed breakdown on eCompanion enrollment numbers per college, and an estimate of how the $10,000 fee would be broken out. Nina noted that end-user support is only a very small part of the TLC workload in the overall support of eCompanion. Discussion will continue as to whether or not this will be cost-effective.
   Jackie also gave a thorough update regarding eCollege's new system, .Next, and the plan for migrating current courses into it.

NEW BUSINESS

1. **SAN**
   Chris noted an interest in increasing faculty storage space on the soon-to-be-in-place Storage Area Network (the order is being placed today), perhaps to as much as 50 GB. Jerry explained that while it is likely that NT account capacities will increase, he does not have an estimate yet on how much that will be. Within reason, individuals may request additional space, but beyond that there would be a cost associated with exceptional storage needs.

2. **Lecture Capture System**
   Chris reported that the subcommittee looking into lecture capture solutions has had considerable online discussion about what our current capabilities are, and the need to develop a common feature/criteria list that will meet campus needs. The subcommittee will have its first meeting today.

3. **SIS/Blackboard Integration**

Ed suggested that we keep the group implementing our new SIS in the loop with respect to the anticipated two-way communication between SIS and Blackboard. David agreed to contact David Moon regarding this.

4. **Other New Business**

Several committee members reported WPA "dead zones" in buildings across campus. Jerry said he would look into it.

Michael expressed concern that student employees—some with positions as high as assistant director—are routinely denied additional NT storage space, administrative privileges on office computers, etc. In his office, for example, every staff person is a student employee, and not having more staff-like permissions hampers their work. Jerry said that this should not be a problem and that he would look into it.

Cindy noted some of the shortcomings of Serena Collage, and David related what Kirk had said about Serena not being developed any further. Jerry indicated that he has submitted a proposal for funds for a new system.

The meeting was adjourned at 10:30 a.m. The next ITAC meeting will be held at 9:00 a.m. on Thursday, November 13, 2008, in EPC 304C.

Please report any corrections or omissions to David Anderson at danderso@uccs.edu.