Information Technology Advisory Council (ITAC)

MEETING MINUTES
Meeting held at 9:30 a.m., Thursday, April 12, 2007 in EPC 304C

Members in attendance: David Anderson, Tony Beld, Peggy Beranek, Yvonne Bogard, Cindy Brown, Sue Byerley, Chris Carruth, Ed Chow, Jackie Crouch, Nina Frischmann, Jan Kemper, Leslie Manning, Kirk Moore, Michael Reyes, Daniel Szarkowski, Julie Wheeler, Jerry Wilson

OLD BUSINESS
1. **IT Updates**
   Jerry reported that:
   a. **refurbished computers/MS license**
      The refurbished computers have not been distributed yet because the Microsoft license agreement for Vista and Office 2007 is still held up in central legal. Those computers have all been imaged with the new software, so (1) it'd be a lot of work to re-image them, and (2) more importantly, there are no licenses with which to put the old image back on them. Jackie noted that for replacement computers, the existing licenses on those being replaced would work. Jerry will work with Jackie to replace some of the old systems in Beth-El. Most of the other refurbished computers will just have to wait. Jerry answered several questions regarding memory, spy sweeper, and training for Office.
   b. **wireless**
      Jerry is still in negotiation with Cisco, whose revised quote came in a couple hundred thousand dollars higher than their initial one. He has also looked at another vendor—Aruba; still expects to have wireless in by summer, with a full rollout by fall.
   c. **podcasting**
      IT is researching the best way to do podcasting; will start mapping a plan and present it to this committee next month.
   d. **PPP/lab printers**
      Jerry will meet soon with non-IT computer lab managers to coordinate the placement of IT's old HP-9000 printers into labs. Pay-per-page printing and printers should all be in place my summer.
2. **eCompanion support**
   Jackie reiterated that the distribution of support for eCompanion is: Jackie – Beth-El, Yvonne and Cindy – Education, and the TLC – Business, LAS, and Engineering. Nina confirmed that training would be required for new users before issuing them a course shell. Yvonne reported that she is developing online training for eCompanion instructors to be offered through the TLC; a test run is scheduled for May.
3. **ITAC membership**
   Dave welcomed two new members to ITAC: Chris Carruth, Business Technology Support Manager, and Michael Reyes, Student Dean of Education.

4. **CMS selection**

   Dave noted that no further steps had been taken in CMS selection, but wanted to invite Tony to give interested parties a demonstration of Moodle. Several committee members expressed an interest. Dave and Tony will arrange a time and place for that to occur.

NEW BUSINESS

1. **FCQ surveys, results online**

   Dave reported that, prompted by a large article in the *Scribe* in December about UCCS being the only CU campus without its FCQ results online, and by a more recent article describing both hard-copy and online student petitions being circulated to request that those results be put online, he met with the Vice Chancellor and Associate Vice Chancellor of Academic Affairs and the Chair of the Teaching Excellence Committee about this issue. Regental policy, in addition to mandating the use of FCQs and the publication of their results, also requires that each campus have an FCQ committee, comprised of faculty and students, to "oversee the design, implementation, and information distribution process" of the FCQs. It was agreed that that committee should be formed initially on an ad hoc basis, using the Teaching Excellence Committee and recruiting some students, to be later established as a standing committee under the Faculty Assembly. Three students, including two from Student Government, volunteered to serve on the committee, which met and recommended to the VCAA that those results be made available online. The VCAA took the recommendation to the Executive Team, who then asked that it be forwarded as a motion to the Faculty Assembly Committee. That motion will be presented to the FAC tomorrow.

   Dave also mentioned that the FCQ committee is also looking into the possibility of putting the FCQ surveys themselves online (a suggestion that has come up in the past but for a number of reasons never implemented). This lead to a somewhat confused discussion about the current state of online FCQs on this campus, that some online courses are using Boulder's online system, while some are not; that it is being used by some mixture of C1 and C2 courses when many of us thought that C2 courses didn't do FCQs; and so on. Dave will try to gather more information about this issue and present it next month.

2. **Campus Turnitin license**

   Dave suggested that since we currently have two colleges paying for subscriptions to Turnitin—Business and LAS—and that since Education was also interested in a subscription, it would be prudent to look into consolidating this into a campus-wide subscription, with the colleges contributing to its cost. Jackie indicated that Beth-El would also be interested. Jerry noted that Boulder has a site subscription that is run through its Honor Code Department. In an email subsequent to this meeting, Chris offered to set up a meeting with a Turnitin representative to get more information about the service. We will try to gather the interested parties, get more information, and report back next month.

The meeting was adjourned at 11:00 a.m. The next ITAC meeting is scheduled for Thursday, May 10, 2007 at 9:30 a.m., in EPC 304C.

Please report any corrections or omissions to David Anderson at danderso@uccs.edu.