

# Information Technology Advisory Council (ITAC)

## MEETING MINUTES

Meeting held at 9:30 am, September 14, 2006 in EPC 304C

Members in attendance: David Anderson, Brad Baker, Daniel Szarkowski, Jackie Crouch, Jan Kemper, Jerry Wilson, Julie Wheeler, Kirk Moore, Nina Frischmann, Peggy Beranek, Sue Byerley, Yvonne Bogard

### OLD BUSINESS

#### 1. Student Portal update

- a. Kirk Moore presented a demonstration of myUCCS, the UCCS Student Portal.
- b. The portal will go live September 15, but for now just letting students find it themselves. A “grand opening” is planned for mid- to end-semester.
- c. Kirk is looking into including a very popular item, the GPA calculator.
- d. Dan Szarkowski suggested putting a “Print” function in the Student Online Center to avoid printing unwanted frames; also a link to SGA.
- e. Jackie Crouch indicated that some formatting issues with WordPress will be resolved when we move to our own internal content management system.

#### 2. Pay-Per-Page update

- a. Jerry Wilson announced that the pay-per-page system for printing in the IT labs will become effective in January, 2007.
  - i. Students are already seeing a “pop-up” informing them of this when they print in the IT labs. Broader announcement of the system will be made around mid-semester.
  - ii. Students will purchase packages of paper (50 sheets, 100 sheets, etc.). Packages will be charged to their campus accounts. Students can upgrade their package in the middle of a print job, if need be.
  - iii. Jerry is still looking into what the pricing scheme will be.
  - iv. The issue with the prohibition against using Financial Aid money for paper has been resolved.
  - v. Both the Student Government Association and the University Budget Advisory Committee have approved the system.
- b. Several concerns were raised!
  - i. Dan cautioned to watch out for students logging into the system through something other than their user accounts, *i.e.*, “through the back door.” Jerry said that appropriate precautions would be taken.
  - ii. Dan and Jackie voiced concerns about students flocking to non-IT labs to do their printing. Jerry replied that since the plan has been approved, and that since IT cannot take over other labs without additional resources, those labs would be “on their own.” He made several suggestions for how to deal with the situation.
  - iii. Several attendees also noted that there are some faculty who expect students to print out very large documents to use in their courses. It

was suggested that those faculty be encouraged to use alternative ways to make course materials available, *e.g.*, through the Print Shop and Bookstore.

- iv. Sue Byerley raised the question about faculty themselves printing in computer labs and whom/how to charge for that. Jerry replied that this will have to be worked out. It was suggested that Jerry attend the next Faculty Assembly meeting to answer questions regarding pay-per-page printing.
- v. David Anderson will prepare a brief report for Sue to take to the next Assembly meeting.

### **3. Course Management System update**

- a. David reported that while Jackie had done a great job setting up demonstrations to be held this semester by various CMS vendors, because of pending lawsuits and corporate mergers, it would probably be imprudent for us to make any long-term commitments at this time. The demos were cancelled.
- b. Jackie advised that we keep the drive toward a single CMS on the forefront, and it was agreed that we will. Jerry recommended that we develop a “feature set” to use as a basis for deliberation. We will continue to work on this in subsequent meetings.

## **NEW BUSINESS**

### **1. Web Content Update reminder**

- a. David reminded attendees about the ongoing update of UCCS web pages, due to be completed by September 29, and asked all to carry that reminder back to their departments and organizations.

### **2. Campus email – official means of communication for faculty and staff**

- a. This item was postponed until the next meeting.

### **3. Web Policy approval (please review prior to meeting)**

- a. This item was postponed until the next meeting.

The meeting was adjourned at 11:00 a.m. The next ITAC meeting is scheduled for Thursday, October 12, 2006 at 9:30 a.m., room to be announced.

Please report any corrections or omissions to David Anderson at [danderso@uccs.edu](mailto:danderso@uccs.edu).