

**Time Start:** 2:05pm

**Time End:** 2:49pm

**Attendees:**

Kirk Moore – IT

Stacy – UC

Paul – Aux. Accounting

Polly – Dining hospitality

Shad Harder – IT

Tungsten - IT

Steve Horner - Housing

Alvin – Ent.

Today, 1 August 2016, Agenda:

Pre-meeting discussion – **At the moment 4 different coffee locations, item maintenance the same among all locations, should only have one set of items to change (helps w/reports)**

1. Data Preparations for Fall – **need to know when to roll everything over for the Lion Card system – would like to do everything as soon as possible.**

a. Fall student data Feed schedule- **Last day Aug 5<sup>th</sup> Friday. Kirk advised to wait until next Money Aug 8<sup>th</sup>. Roll everything over Sunday night so it can be reflected by Monday. “August 8<sup>th</sup> should be all Fall data and Fall students can get their ID then.”**

b. Date for Housing Load – **Usually done the Friday before move-in, next Friday August 12<sup>th</sup>. Plan on August 12<sup>th</sup>.**

- Any changes to format or process this Year? – **San Juan. All of Alpine right now will be over one. Alpine village residents will be able to access both. Kirk advised that ‘we’ need to know pretty quickly. Plan on all of Alpine, all six buildings going to one (Steve). Steve will take care of ‘dumping’ summer students. Kirk said we need to dump all students and faculty and put everyone back into those groups so we have all current information.**

**Anything for conferencing? Conferencing groups expire on August 15<sup>th</sup>.**

**Any changes in Summit? Everything is all the same, meal plans, etc. Will update dates for new school year. Steve will take care of those dates (black-out over Christmas).**

**Any new meal plans? Steve said everything should be the same. 15 meals, 75 meals, unlimited meals, nothing with “bonuses.” Flex stays the same. Additional 5 meals? Gone. 65 + 250, gone. Everything will apply at the Lodge. Tungsten will put in the meals at the Lodge and Roaring Fork and test – will test today, August 1<sup>st</sup>. Once confirmed working, Tungsten will sent an email to everyone.**

**Training and (issue with credit card?\*) at Roaring fork (Polly). Where does someone put in their DTC? It comes back as ‘cash’ and we don’t take cash (Tungsten).**

- New Housing codes?

2. DHS Preparation

a. C-store – **Will go live on September 26<sup>th</sup> (27<sup>th</sup>) and Tungsten has helped setup. Digital displays/monitors – Polly – do any of the monitors work on the network? No, deal is being worked out (Kirk).**

b. Lodge POS – **DTC (an IP one)**

c. POS Layouts and combining Coffee Location Operations – **already discussed.**

3. Orientation – **moving along.**

- Summer Summary? – **little glitches, cameras not connecting (just reconnecting). Let Nick know to do it the same way next year.**

- Changes, additions? – **none.**

- Maintenance? – **do we have any printers that we want to send out for maintenance? Yes, we will want to send a few out, they cannot be filled as full. After orientation (some time in September). Kirk said to let him know and it will be billed to IT.**

**Any parts that need to be purchased? Nothing. Kirk wanted to replace some items in Summit to get off serial and move to IP stack. Older machines should be looked at.**

**Definitely need new, cheap power supplies (current ones are old and run hot) - Tungsten. Steve will follow up on this.**

**Anything else? Library? The only thing that comes up is account creation. If students get their cards, it will be deactivated in two weeks. Do you still use a barcode? Yes. How does it work for Alumni? Shad needs to look into it. Some customers bring up an alumni card, but it isn't an active card (just a card w/information and the website on it) – printed by the Alumni office (doesn't do anything). Alumni are being told to go to the Information desk for a newly registered card but there is no Alumni Lion OneCard. Needing those people to talk with Alumni office.**

3. Future Onecard Upgrades – **Alvin said, “we have nothing, no updates.” Needing to reprint 1800 card, already printed 1500, 300 cards to go. How many cards does Ent see during orientation? About 30-40.**

a. Mobile Onecard:

- Dining Purchases?

- Door Access?

b. DME : Data Integration Management

- Automating Data flow between Onecard and other applications/programs

Ex: Funds transfer within Onecard, housing data updates, meal adjustments, event

racking

c. CBORD interface

- Allow real-time inventory adjustment from POS to CBORD system

d. One Web and paying online

- Data processing requirements

- Single-account number requirement

4. Yearly Maintenance Billing – **we sent bills out to Housing, Food Service, etc. Is it always 15%? No, it comes from Heartland. IT does not 'add' anything and it comes straight from Heartland.**

5. Misc - anything else? Kacy (under Paul) want to get access to the SQL system to pull information out of it. How does she know what she wants, and how to get it? She wants access into CBOARD and One Card, and one other systems (incomplete notes here). They want to analysis the raw database and pull out data (morning report). Kirk is worried about security if given access to Kacy. Tungsten said he talked to Meiro (Heartland) and they want to pull specific information out of the system (that's fine), but as soon as the system updates, they would need access again to pull updated information. If automatic reports are able to pull out the information you need, we can just rewrite the script that can send information back to the system and update it (Kirk). Tungsten said that Kacy would be doing (accessing information) the same thing that Touchnet is doing for cashier operations. (?) POS login using UCCS credentials (Tungsten/Paul). We were going how to do everything on the One Card side. There would have to be numerous 'operator' accounts (would like not have this be the case).

Third register in Café 65. The third register will be pulled from Gallogly event center. As the register changes physical locations, the format/layout would need to change based on the shift. On the backend, the event center would be able to look back from before using P-admin\*.

Tungsten said there is no need to keep decades of information whenever you switch SQL servers. This past update didn't need to load all that information and significantly has saved on time! That's very good (Kirk).

Once the semester starts, we will not change anything in the Card system until the semester ends. Unless we can add the 'mobile' pieces without too much impact.

Kirk Agenda:

Kirk – we need to go to one account in the system. If you have a faculty and student account, it needs to be one account (discussion from Heartstone). Issues in the library, etc. If you're faculty, staff, and student – you get a faculty card. If you leave faculty we need to figure out what to do at that point. But we need one account in the system. Do we need to have it said that you are faculty, staff, or student on the card? Should it be written on the back? Do students need a student ID that says 'student' on it?

Alvin – some of the bus drivers were giving students a hard time w/new student ID (until told that the 'new' cards are indeed the UCCS student). Cards don't even say UCCS on the card, but you should be able to figure it out. Kirk advised that this is something to be discussed in the future with Public Safety. Especially when someone has multiple IDs (faculty, staff, and students). We need to know what to do with each card.

Agenda:

1. Roll Forward to Fall 2016 and Close Summer 2016
  - a. Data dates

- b. Housing dates
- c. Upload dates
- d. Food Services dates
- e. Meal Plans
- f. Fall Students start receiving ID's

2. Meeting with Heartland – **they have a really good mobile app, you can download and pay without swiping a card. Cost is \$5000 (seems cheap) to bring on utility. Another thing is a data management system. It gets really frustrating to bring around a lot of batch files between systems. Kirk has been meeting with Heartland and reviewing their 'white paper'. Make Seaman\* happy working with Heartland at other universities (incomplete notes here). Getting information from Wells Fargo is very difficult – not just us, but the entire CU system (Paul). "Once you take one step forward, it takes two steps back." Money gets dropped in Fargo. (Heartland does do it\*). If we do it\* with Heartland it goes against our contract w/Wells Fargo. We cannot just use Heartland as a payment system.**

- 3. Upgrades
  - a. Mobile
  - b. DME Data (Interface)
  - c. Interface to CBORD
  - d. One Web and paying online
- 4. New or Replacement Equipment