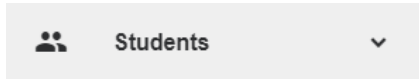


How to Track a Flag in Starfish

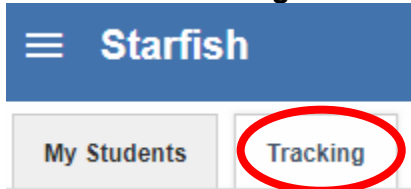
1. Log in to [Starfish](#) (access via Canvas).
2. Click on the bars in the Upper left-hand corner on the Starfish site.



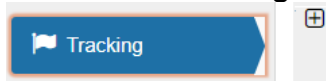
3. Click on **Students**.



4. Click on the **Tracking** tab.



5. Select the course or group of students you wish to view under the **Connection** dropdown.
6. Select **Active and Resolved** under the **View** dropdown.
7. Click the student's name for whom you'd like to view tracking.
8. Click on the **Tracking** navigation link and click the + button next to the tracking item to view details.



Please note: When the status has changed to “resolved” it does not mean that the issue has been resolved. It means that student success staff have completed their outreach to the student. Details of the outcomes (whether or not a student responded) will be noted in tracking details.