To allow UCCS to apply financial aid funds toward additional charges on the bill (such as emergency short term loans, library/parking fines, Paw Prints charges, etc.), students must authorize the use of federal financial aid funds for this purpose. Here’s how it’s done:

1. **LOG INTO** the myUCCS Portal.

2. **CLICK** the “Student Financials (Bursar)” link at the top of the page.

3. **SELECT** “Grant Title IV Permission” from the dropdown menu.

4. **SELECT** the “FIN_AID” permission form when prompted. After you have reviewed the details of the permission form, click “Next.”

5. **CLICK** the “Yes, I have read the agreement” button and click submit. Your financial aid will now pay additional charges on your UCCS bill.