

University of Colorado at Colorado Springs –Anthropology Seyhan Dwelis Archaeological Repository

Curation Fees

Administrative Fee:	\$100.00*
Storage of Artifacts per Banker's Box:	\$1000.00
Storage of Artifacts per Half Banker's Box:	\$500.00
Storage of Documents per linear foot:	\$500.00
Additional Fees:	\$25/hour if applicable
Oversized items:	Variable

Full Banker's Box	
Dimensions	= 15" x 12" x 10"
Volume	= 1.04 cubic feet
Fee	= \$1,000.00 per banker's box
Half Banker's Box	
Dimensions	= 15" x 6" x 10"
Volume	= 0.50 cubic feet
Fee	= \$500.00 per half unit

Note: Half sized banker's boxes are available through the Hollinger Corporation (see List of Archival Suppliers).

Fee Descriptions

***Administrative Fees:**

We assess a non-refundable \$100 fee for the initial set up of the curation agreement and complete the MOU if items will be curated. That fee will be applied to the box fees once the MOU is complete.

Oversized Items:

We will assess the actual amount of space the specific item will take in storage and bill according to the Banker's Box equivalency.

Information on Curation Fees:

Artifacts and documentation from **each project will be billed individually**. The fees listed above are **one-time fees**.

In the case of a single artifact or a very small collection of artifacts being curated in our Repository (i.e. when the collection curated is smaller than a half Banker's Box), a flat rate of \$500.00 will be charged.

Additional material and labor charges of \$25.00/hour may be added to the curation bill for collections with inadequate digital data, documentation, processing or packaging.

Fees are payable at or before the time a collection is submitted. Please make checks payable to "UCCS Department of Anthropology" and submit to the following address, ATTN: Curator of Anthropology:

University of Colorado
Department of Anthropology
Seyhan Dwelis Curation Facility
1420 Austin Bluffs Parkway
Colorado Springs, CO 80918