University of Colorado
Colorado Springs

Intent to Negotiate Curation Agreement

Dear xxxxxx

This letter between the Regents of the University of Colorado, a body corporate, on behalf of the University of Colorado Colorado Springs (hereinafter UCCS) and ARCHAEOLOGICAL CRM FIRM HERE (hereinafter FIRM) serves to document both parties' intent to negotiate in a good faith an Agreement for the Seyhan Dwelis Curation Facility at the UCCS Department of Anthropology to curate the materials collected by FIRM for work done in Colorado Springs, southeast and/or southcentral Colorado only in accordance with our permit to hold collections from state lands. The Seyhan Dwelis Curation Facility is a federally and state approved curation facility.

Both parties agree an Agreement will be negotiated at such time FIRM has collected materials for which curation is required and UCCS curation space allows. Should space be unavailable, UCCS is under no obligation to enter into an Agreement with FIRM or locate alternative arrangements. This letter is valid for two (2) years from the date of UCCS signature. The Agreement will include effective date, terms and conditions regarding curation requirements, curation fee structure, liability, and other matters (see attached documents).

When curation is required, FIRM will contact Dr. Karin Larkin at (719) 255-3124 or klarkin@uccs.edu to request a draft Agreement and corresponding documents. Four to six weeks should be allowed for negotiations and administrative processing. Any resulting Agreement must be signed by an authorized official of each party to be effective.

Upon signature below, FIRM shall remit $100 payable to UCCS. This administrative fee shall be applied to any materials later curated. Should no materials be curated, the payment shall be retained by UCCS. Payment shall be sent to:

Dr. Karin Larkin
University of Colorado Colorado Springs
Department of Anthropology
Colorado Springs, CO 80918-3733

The University of Colorado's TIN is 84-6000555

The authorized official of both parties set their hand.

UCCS

_____
Signature date
Gwendolyn A. Logan Gennaro
Director, Office of Sponsored Programs
and Research Integrity

FIRM

_____
Signature date

_____
Name and Title

Department of Anthropology
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