



UCCS CAMPUS POLICY

Policy Title: Academic Year Dates

Policy Number: 200-002

Policy Functional Area: ACADEMIC AFFAIRS

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| Effective: | August 5, 2016 |
| Approved by: | Pam Shockley-Zalabak, Chancellor |
| Responsible Vice Chancellor: | Office of Provost/Executive Vice Chancellor of Academic Affairs (EVCAA) |
| Office of Primary Responsibility: | EVCAA |
| Policy Primary Contact: | EVCAA, 719-255-3121 |
| Supersedes: | October 6, 1999; January 18, 2005 |
| Last Reviewed/Updated: | April 28, 2016 |
| Applies to: | Faculty |

Reason for Policy: The purpose of the Academic Year Dates policy is to provide guidelines for faculty regarding consistency in academic operations at the University of Colorado Colorado Springs.

I. INTRODUCTION

In order to allow certainty and consistency in academic operations, it is crucial to have common starting and ending dates for all faculty.

II. POLICY STATEMENT

The normal academic year start date will be one week before the starting date for classes. Faculty appointments will begin on this date or when other funded appointments (e.g. grants or contracts) end and, in no case, later than the starting day of classes. Exceptions for grant or contract purposes must be explicitly approved by the appropriate chair and dean. The end date will be the date of commencement for that year.

III. DEFINITIONS

IV. RELATED POLICIES, PROCEDURES, FORMS, GUIDELINES, AND OTHER RESOURCES

- A. Administrative Policy Statements (APS) and Other Policies
- B. Procedures
- C. Forms
- D. Guidelines

E. Other Resources

F. Frequently Asked Questions (FAQs)

V. HISTORY

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| Initial policy approved | October 6, 1999 |
| Revised | January 18, 2005 |