



**UCCS CAMPUS POLICY**

**Policy Title: UCCS Peak Award for Lifelong Commitment**

**Policy Number: 100-006**

**Policy Functional Area: ADMINISTRATION/ORGANIZATION**

Effective:

October 7, 2009

Approved by:

Pam Shockley-Zalabak, Chancellor

Responsible Vice Chancellor:

Chancellor

Office of Primary Responsibility:

Vice Chancellor of University Advancement (VCUA)

Policy Primary Contact:

Director of Alumni Relations, 719-255-3180

Supersedes:

N/A

Last Reviewed/Updated:

N/A

Applies to:

Faculty and Staff

Reason for Policy: To establish nomination procedures, selection criteria and recognition venue for the UCCS Peak Award for Lifelong Commitment.

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## I. INTRODUCTION

### **UCCS Peak Award for Lifelong Commitment**

The UCCS Peak Award for Lifelong Commitment recognizes the outstanding commitment and leadership of an active or retired UCCS faculty or staff member whose contributions to the campus over a sustained period of time far exceed the scope of their job description. The UCCS Peak Award is awarded to individuals who have initiated and fostered clearly identifiable and enduring innovations that have transformed the character of the UCCS campus and community.

- Examples of such large and lasting contributions might be in the areas of:
- services to students, faculty, or staff;
- reputation and stature of the campus in the broader community;
- quality of programs, culture, health, or safety;
- financial health or resource savings;
- transformational campus initiatives; etc.

## II. POLICY STATEMENT

- A. Authority for the creation of campus administrative policies is found in The Laws of the Regents, 1990, Article 3 Section B.8, which states:

The chancellor of the University of Colorado at Colorado Springs shall be the chief academic and administrative officer responsible to the president for the conduct of affairs of the Colorado Springs campus in accordance with the policies of the Board of Regents. The chancellor shall have such other responsibilities as may be required by these Laws, the Board, and as may be delegated by the president.

B. Procedures:

1. Who May Nominate

Nominations made by current faculty or staff will be considered. Self nominations are not permitted.

The UCCS Peak Award is not an annual award. Selection of a UCCS Peak Award recipient is made after careful consideration of the nomination package, and it is expected that the award will be given infrequently. The deadline to submit a nomination package is February 15 of each year.

Nominations should consist of a letter addressed to the Chancellor which clearly explains why the nominee is deserving of the award and detailing the impact that the nominee has had on the campus. The nomination package must include at least 3 additional letters of support.

2. Selection Process

When a nomination package is received, it is reviewed by Leadership Team, who will determine if the review committee will be convened. The review committee is composed of 5 current or retired faculty and staff members, each of whom has been employed at UCCS for a minimum of five years and has been appointed to the committee by the Chancellor. Individual committee members serve for a minimum of 3 years and service years are staggered, so that the majority of members in any given year have substantial history and knowledge of the review and selection process.

The committee convenes in the spring to review nomination packages and may also gather additional information from the nominees' colleagues. The UCCS Peak Award is presented in the fall at Convocation.

3. Selection Criteria

- a. A nominee must meet **all** of the selection criteria:
- b. must have been an employee at UCCS for a minimum of 15 years;
- c. must have demonstrated a high level of integrity and professionalism in life and work;
- d. must have maintained an outstanding history of leadership and service to UCCS, its vision and reputation;

- e. must have initiated and fostered a range of positive, transformational, and lasting outcomes at UCCS that has increased the recognition and reputation of UCCS in the larger community.

A glass award plaque will be placed in the El Pomar Center rotunda with award recipients names added as necessary. The design and text style will match existing award plaques currently located on campus in the Science & Engineering Building and Dwire Hall.

### III. KEY WORDS

### IV. RELATED POLICIES, PROCEDURES, FORMS, GUIDELINES, AND OTHER RESOURCES

- A. Administrative Policy Statements (APS) and Other Policies
- B. Procedures
- C. Forms
- D. Guidelines
- E. Other Resources (i.e. training, secondary contact information)
- F. Frequently Asked Questions (FAQs)

### V. HISTORY

Initial policy approval      October 7, 2009