

College of Letters, Arts and Sciences – English – Professional/Technical Writing Option

Contact Information:

Dr. Alex Ilyasova
Director of Professional/Technical Writing
Columbine Hall 1009
719-255-4037
kilyasov@uccs.edu

Bill Bannister
Academic Advisor (A-K)
Main Hall 208
719-255-3069
bbannist@uccs.edu

Ruth Sansing
Academic Advisor (L-Z)
Main Hall 208
719-255-3747
rsansing@uccs.edu

Student Success Center Advising Hours:

Monday: 9am-5pm Walk-in Advising
Tuesday–Friday: 9am-4pm Appointments Only
To schedule an appointment, call 719-255-3260.

General Academic Information

Academic Policies

It is the responsibility of each student to know and follow all Academic policies established by the University and the College of Letters, Arts & Sciences (LAS) that are set forth in the Catalog (catalog.uccs.edu).

Course Prerequisites

Students are responsible for knowing and completing all course prerequisites. Course prerequisites are strictly enforced for all classes at UCCS.

Email Accounts

All students are assigned an official UCCS email address. Email is the official means of communication for UCCS, so it is imperative that students check their email accounts regularly.

Advising

LAS students in good standing are not required to see their academic advisor before registering for courses in any semester, but it is recommended. Academic advising assists students in selecting their classes so that they can progress effectively through their degree program.

Restrictions and Limitations

Students may apply a maximum of 30 credit hours towards the bachelor's degree from course work taken outside the College of Letters, Arts & Sciences. Students may apply a maximum of 8 credit hours of independent study towards the major area of study and a maximum of 16 credit hours towards the bachelor's degree. Students may apply a maximum of 21 credit hours of Military

Science/ROTC towards general electives and towards the bachelor's degree.

Probation/Suspension

To remain in good academic standing within the College of Letters, Arts & Sciences, students must maintain a cumulative CU GPA of 2.0, or better. Students whose cumulative CU GPA falls below a 2.0 will be placed on probation for the next semester in which they are enrolled. While on probation students must achieve a minimum semester GPA of a 2.25. If the required semester GPA is not met, the student will be suspended from the College of Letters, Arts & Sciences for a full academic year (Fall and Spring semesters). *PLEASE NOTE: While on probation, registration for the subsequent semester will be blocked until final grades are posted for the current semester. This is to verify that the minimum semester GPA for each student has been fulfilled.*

Course Load

A full-time course load is 12 credit hours in a semester. The maximum course load is 18 credit hours in a semester. If a student wishes to take more than 18 credit hours in a given semester, special permission must be obtained through the Student Success Center. Students who expect to work while enrolled in university courses should register for course loads that they can complete without unusual difficulty. Recommended course loads based on work hours is listed below.

Employed Hours	Enrolled Credit Hours
40 hours per week	6-9 credit hours
30 hours per week	8-11 credit hours
20 hours per week	10-13 credit hours

UCCS DEPARTMENT OF ENGLISH – PROFESSIONAL/TECHNICAL WRITING OPTION

Program Director: Dr. Alex Ilyasova, 719-255-4037, kilyasov@uccs.edu, CoH 1009

Department website: www.uccs.edu/english

Degree Requirements		Courses				
English Major (46 hours) The English major requires a minimum of 46 credit hours of ENGL course work and a minimum of 27 credit hours of upper-division (3000+ level) ENGL course work. All ENGL courses must have a grade of "C-" or better. NOTE: All English majors should contact the English department to be assigned a faculty advisor.	Course Number	Course Title			Credit Hours	
	ENGL 2000	Introduction to English Studies			3	
	ENGL 2010	Introduction to Literary Studies			3	
	ENGL 3000	Literary Criticism in Theory and Practice			3	
	ENGL 3110	Advanced Grammar			3	
	British Literature	Complete one of the following: ENGL 2510, ENGL 2520, ENGL 2530, ENGL 2540, ENGL 3530			3	
	American Literature	Complete one of the following: ENGL 2360, ENGL 2370, ENGL 3330, ENGL 3340, ENGL 3350, ENGL 3360, ENGL 3370			3	
	Diversity	Complete one of the following: ENGL 3200, ENGL 3410, ENGL 3550, ENGL 3600, ENGL 3650, ENGL 3900, ENGL 4060, ENGL 4860			3	
	Professional/ Technical Writing Courses	Complete 6 hours from the following: ENGL 2080 or ENGL 2090, and ENGL 3080 <i>NOTE: ENGL 2080 or 2090 also counts towards the composition requirement.</i>			6	
	Practice Courses	Complete 6 hours courses from the following: ENGL 3120, ENGL 3140, ENGL 3150, ENGL 3750			6	
Technological-Literacy Courses	Complete 6 hours from the following: ENGL 3130, ENGL 3160, ENGL 3850			6		
Advanced Practice Courses	Complete two courses from the following: ENGL 4060, ENGL 4080, ENGL 4800, ENGL 4880, ENGL 4810 or ENGL 4820 (<i>only one</i>)			6		
	ENGL 4090	Professional Writing Senior Portfolio Practicum			1	
Composition (6 hours) NOTE: ENGL 2080 or 2090 also counts towards the major requirements.	Complete ENGL 1310 and either ENGL 2080 or 2090.					
	ENGL 1310	Rhetoric & Writing I			3	
	ENGL 2080 OR ENGL 2090	Business & Administrative Writing Technical Writing and Presentation			3	
Reasoning Skills (3 hours)	Complete one of the courses listed below. Other options exist to fulfill this requirement. See the catalog or your degree audit for details.					
	ID 1050	ID 2000	MATH 1200			
Area Requirements (36 hours) All LAS students are required to complete 12 credit hours in each of three areas - humanities, social sciences, and natural sciences. The total requirement is 36 hours. Specific Limitations: > No more than two courses from any one discipline may be	HUMANITIES – Complete 12 hours from the list of courses below. <i>Course selection must include one occurrence of HUM 3990.</i>					
	AH 1000	AH 1001	AH 2800	AH 2810	AH 2820	AH 2860
	AH 2890	AH 3430	COMM 2250	COMM 3100	COMM 3500	COMM 4000
	FCS 3180	FCS 3190	FCS 3240	FCS 3690	FCS 3890	FCS 4210
	FILM 1000	FILM 2000	FILM 3690	FR 3240	GER 3180	GER 3190
	HIST 1110	HIST 1120	HIST 1130	HIST 1140	HIST 1400	HIST 1410
	HIST 1600	HIST 1610	HUM 3990	ID 2000	MUS 1000	MUS 2050
	MUS 2850	PHIL 1000	PHIL 1020	PHIL 1120	PHIL 1300	PHIL 3100
	PHIL 3160	PHIL 3180	PHIL 4070	SPAN 3690	SPAN 4210	THTR 1000
	THTR 3201	THTR 3202	VA 1010	VA 1020	WEST 2030	WEST 2040
	WEST 3070	WEST 3100	WEST 3460	WEST 3550	WEST 4050	WEST 4280
	SOCIAL SCIENCE – Complete 12 hours from the list of courses below.					
	ANTH 1020	ANTH 1040	ANTH 2800	ANTH 3040	ANTH 3260	ANTH 3270

<p>applied to the area requirements.</p> <p>> Courses in the primary major may not be applied to area requirements.</p> <p>> Courses may not be taken pass/fail.</p>	COMM 1020	COMM 2150	COMM 3440	COMM 3650	COMM4200	COMM 4220
	COMM 4250	ECON 1000	ECON 1010	ECON 1050	ECON 2020	ECON 3150
	ECON 3710	GES 1980	GES 1990	GRNT 3000	PHIL 3200	PHIL 4260
	PSC 1010	PSC 1100	PSC 2080	PSC 2100	PSC 3300	PSC 4190
	PSC 4210	PSC 4470	PSY 1000	SOC 1110	SOC 2120	SOC 2200
	SOC 2220	SOC 2250	SOC 2500	SOC 3610	SOC 4700	WEST2010
	WEST 3000	WEST 3060	WEST 3620	WEST 4100	WEST 4120	WEST 4700
	NATURAL SCIENCE – Complete 12 hours from the list of courses below. At least one course must have, or be, a lab course. Lab courses are marked in bold.					
	ANTH 1030	ANTH 3320	ANTH 3340	ANTH 3370	BIOL 1000	BIOL 1050
	BIOL 1060	BIOL 1510	BIOL 1530	BIOL 2000	CHEM 1000	CHEM 1010
	CHEM 1020	CHEM 1030	CHEM 1060	CHEM 1100	CHEM 1300	CHEM 1310
	CHEM 1510	CHEM 1530	ENSC 1500	ENSC 1510	ENSC 1600	ENSC 1620
	ENSC 3200	GES 1000	GES 1010	GES 1050	GES 3200	GES 3250
	GEOL 1010	GEOL 1020	GEOL 1530	GEOL 3170	GEOL3700	GEOL 4660
	ID 2050	PES 1000	PES 1040	PES 1050	PES 1060	PES 1090
	PES 1100	PES 1140	PES 1310	PES 1600	PES 1620	PSY 3270
<p>Oral Communication, Cultural Diversity, and Global Awareness Requirements</p> <p>Students are required to take one course with a substantial component involving oral communication, one course that increases their awareness of cultural diversity, and one course that increases their awareness of global issues.</p> <p><i>All courses in this section can count towards other requirements. Courses marked with an asterisk (*) can count towards specific requirements; courses without an asterisk will count towards General Electives.</i></p>	ORAL COMMUNICATION – Complete one of the courses listed below.					
	CHEM 4890	CHEM 4950	CHEM 4960	COMM 2010	COMM 2100	COMM 3240
	COMM 4100	PES 4810	PHIL 1040*	PHIL 4950	TED 4600	TED 4700
	THTR 2020	THTR 2030	THTR 2040	THTR 2050	THTR 3100	
	CULTURAL DIVERSITY – Complete one of the courses listed below.					
	AH 3430	ANTH 3250	ANTH 3420	COMM 3280	ENGL 3320*	ENGL 4060*
	FCS 3360	FCS 4210*	HIST 3510	HIST 3520	HIST 3580	MUS 2050*
	PHIL 3180*	PHIL 3230	PHIL 4550	SOC 2200*	SOC 2250*	SOC 3250
	SOC 3290	SOC 4240	SOC 4390	SPAN 4210*	SPAN 4420	WEST 2010*
	WEST 2020	WEST 3090	WEST 3130	WEST 3150	WEST 3250	WEST 3290
	WEST 3360	WEST 3420	WEST 3430	WEST 3520	WEST 3580	WEST 4120*
	WEST 4140	WEST 4280*	WEST 4550			
	GLOBAL AWARENESS – Complete one of the courses listed below.					
	ANTH 1040*	ANTH 3040*	AH 3450	AH 3460	AH 4450	AH 4470
	BIOL 1510*	CHEM 1510*	CHEM 3410	ECON 3590	ECON 3710*	ENGL 2600*
	ENGL 2610*	ENGL 4065*	FCS 3180*	FCS 3190*	FCS 3250	FCS 3340
	FCS 3380	FCS 3690*	FCS 3890*	FILM 2000*	FILM 3690*	FR 3250
	GER 3180*	GER 3190*	GES 1980*	GES 1990*	GES 3070	GES 3400
	GES 3820	GES 3980	GRNT 3560	HIST 1110*	HIST 1120*	HIST 1130*
	HIST 1140*	HIST 1400*	HIST 1410*	HIST 1600*	HIST 1610*	HIST 3220
	HIST 3560	HIST 3590	HIST 3680	HIST 4050	HIST 4060	HIST 4130
	HIST 4150	HIST 4860	MUS 3150	PHIL1400	PHIL 3100*	PHIL 3240
	PHIL 3400	PHIL 3480	PHIL 3490	PHIL 3500	PSC 1010*	PSC 2070
PSC 2080*	PSC 2090	PSC 4170	PSC 4190*	PSC 4210*	PSC 4570	
PSC 4580	PSC 4590	PSY 3560	SOC 3340	SOC 4380	SOC 4700*	
SPAN 3690*	WEST 3040*	WEST 3340	WEST 3380	WEST 3480*	WEST 3560	
WEST 3680	WEST 4050	WEST 4060	WEST 4150	WEST 4160	WEST 4170	
WEST 4700*						
<p>General Electives (14-23 hours)</p>	Complete additional courses to meet total and upper-division requirements for your degree program.					

UCCS Bachelor of Arts, English Major Degree Requirements

- > A minimum of 120 hours must be completed with a cumulative CU grade point average of 2.0; at least 45 of these hours must be at the upper-division level (courses numbered 3000-4999).
- > No more than 54 hours of ENGL course work can count towards the degree.
- > The last 30 hours of the degree must be completed while registered in the College of Letters, Arts and Sciences at UCCS.
- > Courses numbered below 1000 do not count towards degree completion.

UCCS Four-Year Degree Plan – English – Professional/Technical Writing Option

The following four-year plan lists all the specific course requirements for the Bachelor of Arts in English degree at UCCS. The order in which these courses are taken may vary with course availability. **Students are responsible for completing all course prerequisites.** Please note that this is a *suggested* degree program; your program may vary.

Suggested First Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	ENGL 1310	3		ENGL 2000	3
	ID 1010	3		ENGL 2080 or 2090	3
	Humanities Elective	3		Humanities Elective	3
	Social Science Elective	3		Social Science Elective	3
	Natural Science Elective (w/ lab)	4		General Elective	3
	TOTAL	16		TOTAL	15

Suggested Second Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	British Literature Course	3		American Literature Course	3
	Practice Course	3		ENGL 3110	3
	ENGL 2010	3		ENGL 3080	3
	Oral Communication	3		Practice Course	3
	ID 1050	3		Natural Science Elective	3
	TOTAL	15		TOTAL	15

Suggested Third Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	ENGL 3000	3		Technological-Literacy Course	3
	Technological-Literacy Course	3		Diversity Course	3
	Practice Course	3		Humanities Elective	3
	Natural Science Elective	3		Social Science Elective	3
	Social Science Elective	3		General Elective	2
	TOTAL	15		TOTAL	14

Suggested Fourth Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	ENGL 4090	1		Advanced Practice Course	3
	Advanced Practice Course	3		Natural Science Elective	2
	HUM 3990	3		UD General Elective	3
	Upper Division (UD) General Elective	3		UD General Elective	3
	UD General Elective	3		UD General Elective	3
	General Elective	3			
	TOTAL	16		TOTAL	14