Title:

Topic:

General Purpose:

Specific Purpose:

Central Idea:

Time: 4 +/- 1 minute

I. INTRODUCTION

A. Attention-getter:

B. Credibility material:

C. Relevance to audience:

D. Preview of speech:

*Transition from introduction to body: (Transitions should be typed in italics).*

II. BODY

A. Body main point I

1. First subpoint
2. Second subpoint

Transition from first main point to second main point:

B. Body main point II
   1. First subpoint
   2. Second subpoint

Transition from the second main point to the third main point:

C. Body main point III
   1. First subpoint
   2. Second subpoint

Transition from body to conclusion:

III. CONCLUSION

A. Summary statement:

B. Audience response statement:

C. Wow Statement:
References

- Center title “References” [without quotation marks]
- All entries are double-spaced
- First line of each entry is flushed left, additional lines are indented with five spaces
- References should be alphabetized by the last names of the authors or editors
- Include all authors names
- The date of publication should be placed in parentheses immediately following the last author’s name
- Time New Roman/12 point font