University and Campus Recreation Profile

The University of Colorado at Colorado Springs (UCCS) is a burgeoning, regional academic and research university with a rapidly growing student enrollment of 9,750; 40 % of which are first-generation college students. The university offers 36 bachelors, 19 masters and 5 doctoral degree programs through its six colleges, with a student-to-faculty ratio of 18:1. UCCS is ranked 9th amongst Western regional public universities and 9th best undergraduate engineering program in the nation according to U.S. News & World Report, and GI Jobs ranks UCCS within the top 15 % of military friendly colleges and universities.

Pikes Peak, America’s Mountain as it is known, forms a breathtaking backdrop for the LEED Gold Certified UCCS Recreation Center, serving between 550 and 600 students and faculty/staff daily. Campus Recreation and staff are committed to student development, diversity and sustainability, all while encouraging healthy lifestyles through extensive programs and services. Like the university itself, Campus Recreation is undergoing considerable growth, currently in the construction phase of an 84,000 SF artificial turf field to open spring 2014, and planning phases of the recreation center expansion to open summer 2015. The recreation center expansion will increase fitness activity space from 54,000 to 118,000 SF.

Job Responsibilities

This position serves a dual role at Campus Recreation, supervising and managing, at one time, either the fitness center floor or front desk operations. At the time of scheduling student employee will know as to which position to work that day; fitness floor or front desk.

- Responsible for the supervision and risk management of the fitness activity areas at the UCCS Recreation Center. Enforce all Campus Recreation fitness floor policies and procedures as it pertains to the cardiovascular, free weight, stretching areas and group fitness activity rooms
- Assist fitness center participants in the safe and appropriate use of fitness equipment. Conduct equipment orientations
- Maintain facility and fitness center cleanliness, execute basic maintenance procedures, record participation data, and report maintenance issues
- Manage front desk operations, cash handling, locker rentals, equipment check-out and lost-and-found. Assist with special event set-up
- Serve as first responder during emergencies and evacuations. Initiate the emergency action plan and ensure that university and department guidelines are followed
- Mandatory attendance at facility staff meetings

Required Qualifications

- Currently enrolled full-time student at UCCS
• American Red Cross certified First Aid / CPR / AED. Or must obtain within one month of hire
• Must commit to 10-15 hrs/wk
• Working knowledge of the use of fitness equipment in the UCCS Recreation Center
• Exceptional customer service and conflict resolution skills
• Ability to effectively function in a collaborative team environment
• Proficiency with computers, including Microsoft Office applications

Preferred Qualifications

• Experience with the collection of cash, checks, and credit card transactions highly preferred

Compensation

$7.78/hr
Performance based raises issued at the university and department’s discretion