JOB DESCRIPTION: INTRAMURAL AND CLUB SPORTS SUPERVISOR

University and Campus Recreation Profile

The University of Colorado at Colorado Springs (UCCS) is a burgeoning, regional academic and research university with a rapidly growing student enrollment of 9,750; 40% of which are first-generation college students. The university offers 36 bachelors, 19 masters and 5 doctoral degree programs through its six colleges, with a student-to-faculty ratio of 18:1. UCCS is ranked 9th amongst Western regional public universities and 9th best undergraduate engineering program in the nation according to *U.S. News & World Report*, and *GI Jobs* ranks UCCS within the top 15% of military friendly colleges and universities.

Pikes Peak, America’s Mountain as it is known, forms a breathtaking backdrop for the LEED Gold Certified UCCS Recreation Center, serving between 550 and 600 students and faculty/staff daily. Campus Recreation and staff are committed to student development, diversity and sustainability, all while encouraging healthy lifestyles through extensive programs and services. Like the university itself, Campus Recreation is undergoing considerable growth, currently in the construction phase of an 84,000 SF artificial turf field to open spring 2014, and planning phases of the recreation center expansion to open summer 2015. The recreation center expansion will increase fitness activity space from 54,000 to 118,000 SF.

Job Responsibilities

**INTRAMURALS**

- Provide quality leadership and exceptional service as Supervisor, official, and participant to the officials, participants, and spectators.
- Train Officials on rules of various sports.
- Complete Supervisor Report for every Intramural event.
- First Responder to any injuries or medical situations in accordance with the emergency action plan.
- Provide on-site supervision and management of intramural competitions and activities, and be comfortable with making a final decision if conflict arises.
- Supervise, train, and evaluate officials in intramural events.
- Verify eligibility for participation in intramural events.
- Ensure the proper set up and use of all university equipment used in intramural competitions and events.
- Fill in for missing officials or officiate games as necessary.
- Complete departmental forms including: incident/ injury, ejection and intramural supervisor reports.
- Ensure a safe environment for intramural participants by inspecting the playing area before the competition, and creating a safe environment for play.
- Provide conflict resolution during disputes or disagreements between players or officials.
- Enforce university, department, and intramural program policies and procedures with all participants and staff.
- Serve as the liaison between intramural student staff and professional staff in the Campus Recreation Department.
- Other duties as assigned.
CLUB SPORTS

- Provide quality leadership and exceptional service as Supervisor to the Club Participants, officials, and spectators.
- First Responder to any injuries or medical situations in accordance with the emergency action plan.
- Ensure the proper set up and use of all university equipment used in club competitions and events.
- Complete departmental forms including: incident/ injury, ejection and club supervisor reports.
- Ensure a safe environment for club participants by inspecting the playing area before the competition, and creating a safe environment for play.
- Provide conflict resolution during disputes or disagreements between players or officials.
- Other duties as assigned.

Required Qualifications

- Student currently enrolled full-time at UCCS
- Must commit to working 15-20 hours per week
- Working knowledge of the rules to all major sports
- Good written and verbal communication skills
- Previous paid officiating experience required
- Mandatory attendance at all Officials Clinics

Preferred Qualifications

- Previous paid experience as Campus Recreation Intramural Official highly preferred
- American Red Cross First Aid / CPR / AED certifications highly preferred, or must obtain within 3 months of hire

Compensation

$8.50/hr
Performance based raises issued at the university and department’s discretion