University and Campus Recreation Profile

The University of Colorado at Colorado Springs (UCCS) is a burgeoning, regional academic and research university with a rapidly growing student enrollment of 9,750; 40% of which are first-generation college students. The university offers 36 bachelors, 19 masters and 5 doctoral degree programs through its six colleges, with a student-to-faculty ratio of 18:1. UCCS is ranked 9th amongst Western regional public universities and 9th best undergraduate engineering program in the nation according to U.S. News & World Report, and GI Jobs ranks UCCS within the top 15% of military friendly colleges and universities.

Pikes Peak, America's Mountain as it is known, forms a breathtaking backdrop for the LEED Gold Certified UCCS Recreation Center, serving between 550 and 600 students and faculty/staff daily. Campus Recreation and staff are committed to student development, diversity and sustainability, all while encouraging healthy lifestyles through extensive programs and services. Like the university itself, Campus Recreation is undergoing considerable growth, currently in the construction phase of an 84,000 SF artificial turf field to open spring 2014, and planning phases of the recreation center expansion to open summer 2015. The recreation center expansion will increase fitness activity space from 54,000 to 118,000 SF.

Job Responsibilities

- Provide quality leadership and exceptional service as Sport Supervisor, Intramural Official, and participant to the officials, participants, and spectators
- Assist in maintaining IM website and Facebook® page
- Assists with the day-to-day operations of the Intramural Sports program which includes, but is not limited to: league updates, inputting event results, publicity distribution, keeping captains and participants informed of changes, distributing information to individuals visiting the office, and photocopying material
- Prepare equipment and proper paperwork and game sheets for all nightly events
- Train Supervisors and Officials on rules of various sports
- Handle any injuries or medical situations in accordance with the emergency action plan.
- Educate officials on how to be successful employees
- Encourage participation in Intramural events
- Assist with running captains meetings and official’s clinics/ trainings
- Supervise, train, and evaluate officials in intramural events
- Enforce university, department, and intramural program policies and procedures with all participants and staff
- Serve as the liaison between intramural student staff and professional staff in the Campus Recreation Department
- All Sports Supervisor responsibilities apply
- All Intramural Sports Official responsibilities may apply
- Other duties as assigned

Required Qualifications

- Student currently enrolled full-time at UCCS
- Must commit to working 15-20 hours per week
• Working knowledge of the rules to all major sports
• Good written and verbal communication skills
• Previous paid officiating experience required
• Mandatory attendance at all Officials Clinics

Preferred Qualifications

• Previous paid experience as Campus Recreation Intramural Supervisor highly preferred
• American Red Cross First Aid / CPR / AED certifications highly preferred, or must obtain within 3 months of hire

Compensation

$9/hr
Performance based raises issued at the university and department’s discretion