On an annual basis, each UCCS degree program and stand-alone minor submits an assessment progress report to the Student Assessment Achievement Committee (SAAC). Each report is evaluated by two or more members of the SAAC committee who rate assessment areas on the scale below and provide comments and suggestions for improvement. The overall inter-rater reliability for the 2004-2005 Assessment Progress Report Process was strong.

<table>
<thead>
<tr>
<th>Essential Assessment</th>
<th>Advanced Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Learning Objectives</td>
<td>Course Level Assessment</td>
</tr>
<tr>
<td>Assessment Instruments</td>
<td>Roles and Communication</td>
</tr>
<tr>
<td>Data Summary</td>
<td>External Constituents</td>
</tr>
<tr>
<td>Data Interpretation</td>
<td></td>
</tr>
<tr>
<td>Use of Data to Improve Program</td>
<td></td>
</tr>
<tr>
<td>Faculty Involvement in Improvements</td>
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</tbody>
</table>

In the past, an overall achievement level was calculated and reported back to the units. The achievement levels were calculated this year with 30% of units at the beginning implementation level, 53% making progress, and 17% achieving continuous improvement. However, in order to provide more direct feedback to the unit and its administrators, an overall determination as to if each submitted progress report met or did not meet SAAC expectations is provided for each unit in the Assessment Progress Report Comments. Subcategories within the assessment report are separated into ‘Essential’ and ‘Advanced’ assessment areas, with a rating (✓, ✓+, ✓-) provided for each. A progress report is required to have a check or a check plus in each of the essential assessment areas in order to fully meet the minimum SAAC standards for a working assessment plan.

**Points of Interest**

- All degree programs and stand-alone minors (n=47) submitted progress reports to SAAC.

- Forty-five percent of units are meeting SAAC standards.

- Of the units not meeting standards, 46% need only strengthen one or two areas in order meet the essential assessment standards while 14% are in the early stages of implementing recently-adopted assessment plans.

- Four reports exceed SAAC standards in all essentials. These units are commended for their excellent assessment work. Their progress reports provide examples that can inform others as to how the assessment process is initiated, performed, and results in improvements to student learning.
  - Business, BS
  - Computer Science, BS
  - Professional Writing, Minor
  - Special Education Licensure

- Essential and Advanced areas of strength include:
  - Student Learning Objectives (94% of units meet this standard)
  - Faculty Involvement in Improvements (85%)
  - Assessment Instruments (83%)
  - Roles and Communication (81%)

- Essential areas in need of the most improvement are:
  - Course Level Assessment (49% of units meet this standard)
  - External Constituents (49%)
  - Data Interpretation (57%)

- A common deficiency in the reports was a failure to make a clear connection between the objectives and the assessment instruments.