Send in Final Transcripts and AP or IB Scores
If you are still taking classes in high school, send in your final transcript showing you have graduated. If you are currently taking, or have taken, classes at a different college, send in a final transcript showing all of the classes you have completed. If you took an AP and/or IB test, you will need to ensure that the scores for those tests are sent. If you have questions, contact us at ugapp@uccs.edu.

Send Your Records to:
UCCS-Admissions and Records
1420 Austin Bluffs Parkway
Colorado Springs, CO 80918

Review Transfer Credit
As an admitted transfer student at UCCS, you can access your transfer credits. Log in to your MyUCCS account (see checklist step #2) and go to Degree Audit to see how your credits transferred.

Take the Math Placement Test (If Needed)
Only certain majors require the Math Placement Test (MPT). To find out if you need to take it, visit uccs.edu/math/mptrequired.html. The MPT does cost a nominal amount and is only available online.

To take the MPT: uccs.edu/math/mptinstructions.html

If you have any questions, contact the Math Placement Test Coordinator at mpt@uccs.edu.

Attend Orientation
Meet with your academic advisor, receive an official transcript evaluation and register for your first semester of classes at orientation. Also learn about other resources and services offered to UCCS students.

Measles, Mumps and Rubella
Please bring a COPY of your Measles, Mumps and Rubella (MMR) immunization records to the Student Health Center.

Meningitis Immunization
Incoming freshmen that plan to live in on-campus housing must submit proof of a meningococcal immunization prior to move-in. Students opting not to receive the vaccine must sign a waiver that can be found at uccs.edu/shc/immunizations/meningitis.html.
enrollment checklist

1. **Receive Your UCCS Acceptance Letter**
   Congratulations! You are officially a student at UCCS!

2. **Claim Your MyUCCS Account**
   To claim your account, you will need your student ID number listed on your acceptance letter. Once you have your Student ID number, visit accounts.uccs.edu/ and select “Claim your Account.” Contact the Helpdesk at 719-255-3536 with questions.

3. **Apply for Financial Aid**
   Complete a FAFSA (Free Application for Federal Student Aid) online at fafsa.gov and list the UCCS school code (004509). Priority filing date is March 1.

   Complete the UCCS General Scholarship Application.
   The scholarship application is located within the MyUCCS portal. The deadline for most of the scholarships is March 1. Check out our website: uccs.edu/~finaid/

4. **Apply for Housing**
   Freshmen who are under the age of 20 and have less than 30 hours of completed college course work will be required to live in UCCS Residence Life and Housing’s residence halls. Colorado residents of El Paso, Teller, Douglas and Pueblo counties are exempt from this residency requirement; however, it is highly encouraged that all freshmen explore living on the UCCS campus for a positive college transition and more successful academic and social experience. A Residence Life and Housing application is still necessary in order to assign the desired building, room type and roommate. The application is at uccs.edu/residence.

5. **Register for Orientation**
   Go to uccs.edu/orientation and follow the chart to determine the orientation you should attend. Registration forms for Spring semester will be available October 1. Registration forms for Summer or Fall semester will be available March 1.

(See back for more details)