UCCS COLLEGE OF EDUCATION
ADVISORY BOARD MINUTES
November 5, 2013

Present: Charles Knoeckel, Connie Florell, Julie O’Brien, Joe Wehrman, Christi Kasa, Leslie Grant, Sylvia Martinez, Mary Snyder

The COE Advisory Board convened at 4:00 pm. Board members introduced themselves and provided a brief overview of their professional careers.

Mary Snyder explained that this was the first meeting of a newly constituted Advisory Board for the College of Education. The Board’s purpose is to serve as a link between the College and members’ districts and/or communities; advise the College on curricular and programmatic issues and initiatives; and share information about the needs of districts and/or communities.

Mary provided a brief overview of the COE and shared promotional materials. The College has four departments: Curriculum and Instruction; Counseling and Human Services; Special Education; and Leadership, Research and Foundations.

Department Chairs Leslie Grant (Curriculum and Instruction); Joe Wehrman (Counseling and Human Services); Sylvia Martinez (Leadership, Research and Foundations); and Christi Kasa (Special Education) discussed their departments and programs.

Mary talked about the College’s Council for the Accreditation of Educator Preparation (CAEP) visit that is scheduled for November, 2014. The majority of College faculty are involved in writing parts of the self-study, which is due to CAEP mid-March. She also mentioned other COE initiatives, including edTPA, which is an assessment all preservice teachers will be required to pass and serves as a good predictor of classroom success; the Classroom Assessment Scoring System (CLASS), which is an observational tool that provides a common lens and language focused on classroom interactions; Cherwell, a new student data tracking system implemented in May, 2013 which the COE is piloting for the campus; and several new programs, including the Bachelor of Innovation in Inclusive Early Childhood Education, the Bachelor of Arts in Inclusive Elementary Education, and the new minor in Human Services.

Charles, Connie, and Julie O were asked to share thoughts about what the College of Education needs to do to support their professional communities. They talked about the need to provide competent and confident new educators; educators who will be able to deal with the many pressures a novice teacher faces, especially when they are underpaid and often experience a lack of respect; and the need for self-care and wellbeing to be included in the preparation of teachers.

The meeting concluded at 5:30 following discussion about the best time/days for the group to meet.
UCCS COLLEGE OF EDUCATION
ADVISORY BOARD MINUTES
December 3, 2013

Present: Joe Wehrman, Mary Snyder, Beth Cutter, Heather Mavel, Carol Pollard, Barbara Frye, Leslie Grant, Peggy Laney, Julie O’Brien, Charles Knoeckel, and Julie Harmon.

The COE Advisory Board convened at 4:07 pm. Board members introduced themselves and provided a brief overview of their professional careers.

Mary Snyder explained that the College of Education Advisory Board is not a governing board but rather an advisory board. She provided members with the CAB Function and Role document for members to review. The description of CAB Function and Role was approved.

Mary asked Barbara Frye and Leslie Grant to provide an overview of the new Classroom Assessment Scoring System™ (CLASS™) training by TeachStone. Barbara stated participants of the training are learning how CLASS aligns with State requirements and the EdTPA. Leslie added that CLASS is an observational tool, which focuses on three domains, two of which include emotional and structural components, and looks at how teachers interact with students. It is being used as a framework and offers support materials for pre-service teachers. Barbara noted that CLASS is an assessment tool that, if adopted, cannot be altered.

Beth Cutter shared promotional materials about the Alternative Licensure Program along with an in-depth overview and information on Colorado Statute. Beth discussed the designated agencies authorized to license teachers. Fifteen agencies have programs that lead to a master’s, two of which offer their master’s degrees online. UCCS serves the alternative licensure niche by allowing students to take classes online. Beth discussed districts hosting ALP students this year, maximum length of time a student can take to get an alternative license, and enrollment requirements.

Barbara Frye discussed the TELP program and the various content areas, course requirements for undergraduates and post baccs, teaching time frames, and the student teaching professional year. She discussed site coordinators and their role in TELP.

Mary asked for any comments or thoughts that members might have since the last meeting related to COE interactions with their districts/agencies. Julie O’Brien reiterated that she would like to see more competence and confidence in new teachers and their teaching abilities.

She also expressed concern that new candidates need to be able to weather the various aspects of teaching and testing. Barbara added that one of her teachers recently provided very positive feedback about the program, stating that the program prepared him well, re: rubrics, RTI, etc. Beth discussed how students are often influenced by the chatter of other teachers concerning challenges in the profession.

Mary mentioned how teachers are expected to be agents of change while working within the system, where change is difficult. Heather discussed the importance of emotional IQ for teachers in navigating difficulties that arise in the profession. Leslie added that UCCS is scheduled to offer a new course that addresses the emotional IQ need, self-care, and teacher wellness, which is being rolled out in spring 2014.

The meeting concluded at 5:00 pm following discussion about the next meeting, which is scheduled for 4:00 p.m. on Tuesday, Jan 14th, 2014.
UCCS COLLEGE OF EDUCATION
ADVISORY BOARD MINUTES
January 14, 2014

Present: Julie O’Brien, Heather Mavel, Leslie Grant, Mary Snyder, Sylvia Martinez, Peggy Laney, Charles Knoeckel, and Connie Florell

The COE advisory Board convened at 4:07 pm. Minutes from December 3, 2013 were approved.

Mary discussed the College’s accrediting agency, CAEP, explaining that NCATE is now CAEP. She provided members with a handout outlining CAEP missions and standards for review and discussed the COE conceptual framework. She reviewed the COE Standards Committees currently in place and asked attending faculty to discuss standards they are currently working on and that have been met.

Mary informed members that the COE will be doing a CAEP Self-Study that is due in April. In March, she will send out the Self-Study to get feedback from CAB members. The accreditation visit will take place November 16th-18th. Mary discussed the review process and that CAEP has asked us to help create an assessment rubric.

Leslie Grant discussed the Assessment Matrix including standards and program mapping and how that work is part of the accreditation process.

Heather Mavel asked about longitudinal data for degree completers and Mary explained the state will be tracking candidates soon as a requirement of SB191. CDE will be able to track graduates, regardless of which district(s) they teach in.

Charles asked how useful the information on evaluation and its tie to pay will be. The group discussed the implication for teachers and teacher preparation programs once SB191 results are tracked.

Charles asked what useful information comes from teacher evaluation and its tie to salary. Mary explained that Performance 191 is used, which allows student performance to be tracked back to the educator preparation program (EPP). This led to a discussion on why teachers leave the profession.

Sylvia discussed how rubrics are used in Leadership, and there was discussion about preparing candidates on the use of rubrics and integration of instructional standards. Leslie and Sylvia talked about the College’s coursework around emotional resilience and well-being, indicating that the new course was offered for the first time this term.

Mary provided and overview and demo of Cherwell and discussed the transition to electronic files.

Mary asked the Board Members what types of programs are needed for teachers and counselors. Julie O’Brien said speech pathologists are needed, particularly PhD graduates and Charles added
specialties in PhD. counseling programs. Mary talked about the college’s discussions about a cross-disciplinary core for a COE doctorate.

Mary discussed how the program prioritization process and its elements with COE program reports going to a campus evaluation team, and UCCS reporting to the Board of Regents in April.

Heather discussed principal licensure for Charter Schools and instruction on charter schools versus public schools, and Julie O’ mentioned that budget instruction about charter school operations is necessary for principal preparation programs.

Charles asked how board members can facilitate or assist with the accreditation process. Mary described that the College will share the Self-Study with the board in a couple of months. The College also needs to collect 3rd party comments, so members will be asked to contribute there as well.

The meeting ended at 5:04 pm.

Next meeting: Tuesday, February 4th at 4:00 pm.

The COE advisory Board convened at 4:08 pm. Minutes from January 14, 2014 were approved with minor corrections.

Pat McGuire and Vickie Newkirk presented on UCCSTeach. Items discussed included:

- Description of the program
- Recruitment and retention rates
- Impact and involvement within the community
- School Partnerships
- The use of video analysis as a feedback tool

Members received and reviewed UCCS promotional items designed for student recruitment.

Mary provided members with FAQs on the Common Core State Standards Initiative, discussed the initiative’s implementation on a national level and its history in Colorado as a model. Beth shared two articles with opposing views on the issue of Common Core initiative in Colorado and discussed how she incorporates the articles into student teaching. Heather and Connie commented on how the Common Core affects instruction and student learning.

Mary discussed CAEP Standard 5 - Continuous Process Improvement and how the COE is tasked with knowing if quality candidates are being produced and showing what is being done to improve. She discussed the Student Perception Survey, which provides teachers with relevant and actionable feedback from their students in an effort to improve instruction. Mary also stated that discussions are underway in Colorado concerning a mandate that requires teacher candidates to complete edTPA, a national scoring system that assesses candidate’s readiness for the job.

Pat McGuire discussed the Teachstone assessment instrument CLASS and the observational/feedback process. CLASS is being used in schools to assist in producing quality teaching candidates. Leslie noted that the program puts the focus on teacher-student and student-student interaction in order to discover what leads to good learning.

Mary discussed next year’s implementation of the Student Perception Survey, which is being developed jointly by the Gates Foundation, Tripod Project, and Colorado Legacy Foundation. She shared a handout containing sample questions which survey students concerning teaching effectiveness.
Mary informed members that she will be sending them the CAEP self-study for review in the coming weeks, and asked that members specifically review the Continuous Improvement Plan, which describes how faculty are responsible for collecting and disseminating data that is meaningful and valuable. She reminded members of the CAEP visit, Nov. 16 – 19 and informed them that the Board of Examiners for CAEP take a coaching approach, unlike NCATE.

Beth discussed C & I’s need for instruction on Drop-out prevention and asked members for ideas or input on what is currently being done.

The meeting ended at 5:06 pm.

The next meeting is Tuesday, April 1, 4:00 pm.
Present: Heather Mavel, Julie O’Brien, Leslie Grant, Barbara Frye, Pat McGuire, Mary Snyder, Beth Cutter, Mari McGuinness and Christi Kasa.

The COE advisory Board convened at 4:04 pm. Minutes from March 4, 2014 were approved.

Christi Kasa, Chair of the Department of Special Education, and Leslie Grant, Chair of the Department of Curriculum and Instruction presented on the proposed Bachelor of Arts in Inclusive Elementary Education. The degree will prepare preservice teachers to be licensed in Elementary Education, Special Education, and Culturally and Linguistically Diverse. The program will require over 900 hours of field experience with the first practicum occurring during the freshman year. Pat McGuire talked about the integrated science course and Barbara Frye provided details on the literacy components.

Heather and Julie had questions and comments about how the BA integrated with the BI (so that students could also add an endorsement in Early Childhood Education), what models of teaching reading would be included, the use of document-based questionnaires (DBQ), and the method for teaching second language acquisitions.

Mari McGuinness from the Department of Counseling and Human Services then presented on the new minor in Human Services. This program was introduced in spring 2013 and has seen its enrollment double in a year’s time. Students completing the program receive a transcripted minor and receive elementary counseling skills. The program is eyeing the addition of national certification in human services next. Mari mentioned that Dr. Jim Saunders has developed a Certified Addictions Counselor 1 (CAC1) certificate program that is unique in Colorado in that it is offered by a university. She noted that students majoring in other fields (Sociology, Psychology, Music, etc.) may complete the h.s. minor.

Mary informed the Board that the Council for the Accreditation of Educator Preparation (CAEP) Self Study would be sent to the members within 24 hours and that she would appreciate their feedback. The report will be submitted April 18th so responses by April 14th would be incorporated into the final

The meeting ended at 4:57 pm.

The next meeting is Tuesday, May 6, 4:00 pm. No meetings will be scheduled for June or July.
Present: Pat McGuire, Lissanna Follari, Beth Cutter, Sylvia Martinez, and Carol Pollard

The COE Advisory Board convened at 4:05pm. Minutes from April 1, 2014 were approved.

Sylvia Martinez, Chair of Leadership, Research, and Foundations, recognized the CAB members time and commitment they have shown over the past year to reconstitute the CAB and ensure there is proper information sharing from the COE and local school and community constituencies.

Pat McGuire, Co-Director of UCCS Teach, shared the College of Engineering and Applied Science proposal for a new interdisciplinary Bachelor of Science degree in Engineering Education. The degree program offers graduates certification to teach in Science and Mathematics at the 7th – 12th grade level. The benefits to UCCS/EAS College are growth in undergraduate student enrollment, the ability to utilize current courses/programs (little/no new resources), and serve as a vanguard of a potential wave of similar efforts nationwide. The benefits to the degree earner are developing the ability to “think like an engineer,” breaking down complex problems, applying logical and strategic processes toward their solutions, and understanding context for application of math and science material – prepared to help students understand “why they should want to know this.” Lastly, the benefits to national educational system are increasing the number of educators prepared in a new way to bring STEM education to the classroom and that educators will be prepared to deliver the new and innovative project-based curricula widely expected to enhance student learning in the STEM disciplines.

The structure of the BS in Engineering Education will leverage pieces from many parts of campus, including coursework already offered by the College of Engineering and Applied Science as well as the program components offered through the UCCSTeach program, the campus’ partner affiliate of the UTeach national program. By leveraging existing resources, no new resources will be required to stand up this new degree program until enrollment exceeds existing capacity. Components of the BSEEd (~128 credits):

1. Engineering Core (~24 credits)
2. Science (~27 credits)
3. Mathematics (~24 credits)
4. Composition (6 credits)
5. Compass Curriculum (~15 credits)
6. UCCSTeach Requirements (32 credits)
Lissanna Follari, Director of the Bachelors of Innovation: Inclusive Early Childhood Education, presented on the new program sharing details from degree requirements and enrollment numbers to community response.

Sylvia provided a CAEP self-study update which was submitted on April 18th, along with the Continuous Improvement Plan and the Five Standards segments. The focus of the Continuous Improvement Plan is on the COE efforts to create a college-wide assessment system that will collect, analyze, and disseminate student data.

The next CAB meeting will be scheduled for some time in late August or early September. Notices will be sent this summer.

The meeting ended at 4:50pm.
UCCS COLLEGE OF EDUCATION
ADVISORY BOARD MINUTES
September 9, 2014

Present: Julie Harmon, Joe Wehrman, Peggy Laney, Barbara Frye, Leslie Grant, Mary Snyder, Sylvia Martinez, Connie Florell, Christi Kasa, and Beth Cutter.

The COE Advisory Board convened at 4:06 pm. Minutes from May 6, 2014 were approved.

Mary Snyder provided an overview of CAEP’s Continuous Improvement Model and had members review a visual representation of what that looks like for the College of Education. She mentioned that there is currently a search being conducted for her replacement, as she is retiring January 30, 2015.

Christi Kasa discussed the status of the Bachelor of Innovation program and its significant enrollment growth since it was begun a year ago. Leslie Grant provided the status of the proposed BA in Inclusive Elementary Education, which will result in licensure in Elementary Education and added endorsements in ESL and Special Education. The faculty will be looking at adding the option of a post-bacc eventually and described the BA:IEE as a program to prepare teachers to “teach all kids.” Christi Kasa noted that universal design is integrated into all of the BA’s methods courses.

Joe Wehrman discussed the Counseling program. He noted that across campus, some students have expressed a desire for more applied skills to broaden their marketability post-graduation. This led to the development of a minor in Human Services, which has a curriculum designed to prepare students to become board certified human services employees. There are also Counseling students who are seeking entry-level addictions training for working in human services and Counseling has addressed this through the creation of an addictions certificate program. Competency in this area can be used to create classroom guidance activities and prevention programs in school settings, for example.

Barbara Frye discussed the teaching community’s need for students prepared to teach in an International Baccalaureate (IB) program. There are estimated to be over 600 IB teachers in the area. Curriculum and Instruction has started the application process for creating a post-bacc level IB program at UCCS.

Mary Snyder invited department chairs to discuss assessments they’re using that contribute to the accreditation process. Joe Wehrman shared comprehensive exam test statistics as well as information on the Developmental Assessment Matrix, an assessment process for validating students’ preparedness and demeanor for entering the counseling field. Christi Kasa discussed her programs, including the new Generalist SPED licensure and endorsement programs. A cohort system and additional practica are being implemented to assist with assessing students’ readiness to student teach. Sylvia Martinez discussed the survey data from the Department of Leadership, Research and Foundations asking students about their level of preparation for their field in the principals program. Responses indicated a need to focus on community and technology. Connie Florell noted that those were two areas that also showed up as needing attention when principals were evaluated by district supervisors. Leslie Grant discussed the UCCS TELP survey aimed at schools that have hired UCCS program completers. The survey asks whether employers believe TELP candidates are well-prepared and where improvement is needed. This
data will assist with the Continuous Improvement Plan. Mary Snyder commented on how assessment results are used to better prepare students by improving programs.

Barbara Frye and Connie Florell discussed the difficulty in tracking the careers of teachers who have graduated from UCCS. Such data would support the Continuous Improvement Plan if obtainable.

Mary Snyder reviewed the CAEP Team and State visit on November 16, 17, and 18 and mentioned that invitations will be sent out to CAB members asking for their presence at the CAEP reception and interviews. She added that interviews will feature brief meetings of invited participants and team members.

The next CAB meeting is scheduled for November 4th, 2014 at 4:00 pm.

The meeting ended at 5:04 pm.