

**Sigma Theta Tau Xi Phi Chapter Fall Meeting
October 8, 2009**

Present: Cherie Wilcher, Vicki Brownrigg, Lori Peppard, Sara Lee, Ju Young Shin, Candace Garko, Mary Moorehouse, Trellis Moore, Marilyn Doenges

TOPIC	CONTENT	Discussion Leader	Follow Up/ Actions/Responsible	Approved/Not Approved
I. Introductions				
II. Old Business	No minutes to read from Annual dinner in May 2009 as minutes were not taken			
III. Treasures Report	See budget as submitted by Sarah Lee Discussion: <ul style="list-style-type: none"> • Reduced newsletter cost as this is going all electronic • Fundraising- something to consider if funds start to dwindle • Sometimes it costs more to pull the fundraising event together than you make • Lori has STT fundraiser books if we decide to pursue this • Do we need to increase budgeted funds for pizza party? • We have BOGO Free coupons for pizza (Mary) 	Sarah Lee	Heather (VP) to coordinate pizza and drinks for November meeting and pizza party	Board members present voted and approved of budget as presented by Sarah Lee.
IV. Calendar of Events	Already posted to the Beth El website: <ul style="list-style-type: none"> • 11/10/09 1700-1900 New Member orientation and pizza party (Beth El- room pending) • 12/06/09 1400-1600 Induction Ceremony (Lodge on UCCS campus) • 02/12/10 1400-1700 Research Conference (Lodge on UCCS campus) • 05/04/10 1700-2000 Annual Dinner (place TBD) Calendar needs to be turned into STTI and will be emailed to all current Xi Phi members by STTI	Cherie	<ul style="list-style-type: none"> • Vicki to secure room for 11/10/09 meeting • Vicki to arrange for cookies and tea/lemonade for ceremony on 12/06/09 Need code for lot across the street or for lot to be left open • See section X for more information on conference • See section XI for more information on dinner 	Board members present voted and approved Calendar of Events as described.
V. Bi-Annual Conference	Vicki and Cherie are attending this year and will be the Xi Phi chapter voting delegates	Cherie		
VI. Newsletter	October 31, 2009 deadline to have it out to members October 15, 2009 deadline for article submission for the	Cherie	Lori P to submit article about vacancies on the board for next year.	Board members present voted and

	newsletter Newsletter will be distributed only via email this year.		Cheri to submit article All others are invited to submit information for the upcoming newsletter Candace to get current list of Xi Phi members from STTI Candace to ask STTI if they can distribute newsletter electronically to the Xi Phi members If STTI can not send newsletter, Candace will send to all Xi Phi members	approved process for newsletter in electronic format only this year.
VII. Scholarships	1 graduate and 1 undergraduate scholarship available Members and non-members eligible Applications due 11/15/09 Winners will be announced at the 12/06/09 induction ceremony.	Cherie	Vicki and Trellis to bring up scholarships at faculty meetings Instructors to encourage students to apply Barbara, Vicki and Linda Weaver to select winners	Board members present voted and approved of scholarship process as described.
VIII. Inductee Selection	30 Undergraduate students <ul style="list-style-type: none"> • Lowest GPA 3.649 5 Accelerated students (graduated in August 09) <ul style="list-style-type: none"> • Lowest GPA 3.72 8 Graduate students <ul style="list-style-type: none"> • Lowest GPA 3.50 Nurse Leader Invitations- send information to Ju Young <ul style="list-style-type: none"> • Nurse with demonstrated leadership • BSN prepared Induction Ceremony Speaker ideas (Scholarship): Potential speakers - DNP program, advanced nursing degrees	Ju Young	Ju to extend initiations to 43 qualified individuals Cheri- Decision to be made by middle of next week regarding speaker	Board members present voted and approved to invite 43 members with membership still open to Nurse Leaders.
IX. Board Vacancies	Sarah Lee agreed to continue on as treasurer for another 2 years so that her position does not have a vacancy at the same time as President Elect and Vice-President.	Lori	Lori P to get in touch with Sarah Gardner for other information about board positions and terms.	
X. Research Conference	Speaker: Potential speaker - DNP Group Asthma project? Grad students now working with faculty member functioning as research asst. not main researcher. Can grad students still present? Undergrad students have EBP project to present on clinical research Presentations: <ul style="list-style-type: none"> • 1 undergrad • 1 graduate • 1 faculty 	Cherie	Vicki to get in touch with Jill about speaking	
XI. Annual Dinner Meeting	Speaker: RN from Vietnam War- speaks nationally, from Boulder. We could share costs of speaker with Beth El	Cherie	Vicki to get in touch with Bill Crouch regarding RN from Vietnam	Board members present voted and

	<p>and DNP program. She might be willing to come down for the day and give a separate presentation at Beth El and then an hour presentation for the dinner meeting. Discussed increasing cost of dinner meeting to \$20/plate Still need a place to host dinner event Country Club of Colorado- has a new banquet room, agreed to the \$20/plate last year</p>		<p>War and to discuss sharing expenses. We can help with a couple of hundred dollars. Cherie to contact Country Club of Colorado Everyone to look around Colorado Springs for potential dinner place- someplace that can be segregated off for a speaker Save the date and menu to go out with spring ballots Heather to send out invitations for dinner and collect the money</p>	<p>approved for \$20 price/person for dinner meeting.</p>
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Minutes respectfully submitted Candace C. Garko, MSN, RNC