

UCCS Retired Faculty and Staff Association CONSTITUTION

ARTICLE I: NAME

The name of the organization shall be the **UCCS Retired Faculty and Staff Association**.

ARTICLE II: PURPOSES

The purposes of the organization shall be for past employees retired from the UCCS campus

- to socialize and interact with former colleagues
- to render service to the UCCS campus
- to participate in certain activities of the campus
- to collectively improve the benefits enjoyed by retired employees
- to interact and cooperate with other retiree organizations

ARTICLE III: MEMBERSHIP

Any person previously employed at least half time by the UCCS campus for any length of time, and currently retired from campus employment or committed to a specified retirement date, is eligible for membership, as well as their spouses/partners. Official voting membership shall consist of those persons eligible to be members, and who have paid current membership dues.

ARTICLE IV: OFFICERS

Principal officers of the organization shall consist of

- President, whose duties shall be to lead and coordinate all activities of the organization
- Vice president, whose duties shall be to fill in for the president when useful or necessary.
- Secretary, whose duties shall be to prepare written communications and keep written records of the activities of the organization
- Treasurer, who shall have responsibility for record keeping and overseeing all financial transactions of the organization. The treasurer shall have the authority to pay all bills incurred by the organization.

More than one office may be held by a single individual, such as secretary and treasurer.

Other permanent officer positions may be defined in the by-laws. In addition, the president shall have the power to create and appoint persons to fill temporary officer positions, such as chairs of ad hoc committees.

ARTICLE V: VACANCIES

The president shall appoint a person to fill out the rest of the term of any vacancy, except that the vice president shall fill out the term of the president in event of a vacancy in that position.

ARTICLE VI: TERM OF OFFICE AND ELECTIONS

The term of office of each officer shall be one year. There shall be no limit on the number of consecutive terms an officer may serve. Elections shall be conducted by mail ballot.

There shall be a Nominating and Elections Committee appointed by the president to provide for an orderly election of officers.

ARTICLE VII: MEETINGS, REPORTS, AND PROPOSALS

There shall be at least one business meeting per year. Reports and proposals shall be submitted in writing to the attendees at or prior to the meeting, and there shall be an opportunity for questions and discussion of the reports during the meeting.

ARTICLE VIII: ADOPTION AND AMENDMENTS

Initial adoption and amendment of this constitution shall be by notice of motion in writing, and at least 2/3 affirmative votes by those members who cast written ballots.

UCCS Retired Faculty and Staff Association BY-LAWS

ARTICLE I: INITIAL ADOPTION AND AMENDMENTS

These by-laws shall be initially adopted by a simple majority of all dues-paying members in a written ballot.

Amendment of these by-laws shall be by a simple majority of those dues-paying members attending a business meeting or by a simple majority of those dues-paying members voting by written ballot.

Proposed amendments may be made by the executive committee or by any dues-paying member either in writing to the full membership or orally at any business meeting.

ARTICLE II: DUES

Current dues shall be \$5.00 per year for the term July 1 to the following June 30 per member or member and spouse/partner. This term shall coincide with the term in office of the elected officers.

ARTICLE III: OTHER OFFICER AND REPRESENTATIVE POSITIONS

Permanent officer positions in addition to those defined in the constitution shall be as follows:

- Representative to the governing board of the system-wide CU Retired Faculty Association (CURFA).

ARTICLE IV: EXECUTIVE COMMITTEE

The executive committee shall consist of the president, vice president, secretary, treasurer, and representative to the CURFA board, and shall be chaired by the president. The executive committee shall have authority to conduct all business that is permitted under the constitution and by-laws.

ARTICLE V: INVITATION TO JOIN

An invitation to join this organization shall be mailed to all eligible persons not already members at the time of their retirement and subsequently at least once every year, providing for a respondent to ask to discontinue mailings. This may be on the occasion of an activity conducted by the UCCS Foundation.