

# ACADEMIC CALENDAR AY 2009-2010

## UNIVERSITY OF COLORADO AT COLORADO SPRINGS

### Fall Semester 2009

7/14/2009

- Aug 18 (T) New Faculty Orientation.
- Aug 25 (M) **ACADEMIC YEAR BEGINS.** Classes begin.
- Sept 1** Faculty eligible for sabbatical assignments for AY 2010-11 should be notified by **dean's office**.
- List of 2010-11 faculty personnel actions from deans due to Juli Heintz – HR Faculty Records Mgr.  
(Lists should include sabbaticals, initial & comprehensive reappointment reviews, tenure, promotion and post tenure reviews.)
- Sept 7-8 ( M/T) Labor Day holiday from classes (University offices open Tuesday, Sept 8)
- Sept 15 Candidates dossiers and suggestions for external reviewers due to Primary Committee. (Reappointments, Promotion, Tenure, and Post Tenure reviews). Reference <https://www.cu.edu/content/faculty-handbook>  
UCCS Policy: <http://www.uccs.edu/~vcaf/docs/200-001%20RPT%20policy%20revision%20final%20review.pdf>  
Post Tenure Reviews: [https://www.cusys.edu/policies/policies/HR\\_Post-Tenure-Review.html](https://www.cusys.edu/policies/policies/HR_Post-Tenure-Review.html)
- Oct 1** Sabbatical applications for AY 2010-11 due in **dean's office**. Send a list of sabbatical assignment intentions to Juli Heintz – HR Faculty Records. (Consult the Faculty Handbook at: <https://www.cu.edu/content/compensation-and-leave> -IV Sabbatical Assignment);  
the APS: [https://www.cusys.edu/policies/policies/HR\\_Sabbatical.html](https://www.cusys.edu/policies/policies/HR_Sabbatical.html); and  
the application at: <http://www.uccs.edu/~hr/web/docs/forms/sabbaticalapplication.doc> .
- Oct 15 Requests for **leaves of absence without pay** for Spring Semester 2010 due to Academic Affairs.
- Nov 1** Sabbatical applications for AY 2010-11 due to Juli Heintz- HR Faculty Records Office, CH 101. Submit original application form, plan, vita, last sabbatical report and recommendation statement from the dean.
- Nov 15 Primary Committee recommendations due to **dean's office**. Must include Primary Unit Criteria.  
Document folders will be distributed to Dean's offices to add documents from dossiers for Academic Affairs.
- Nov 26-Nov 29 Thanksgiving holiday. Campus closed Thursday through Sunday, Nov 26 through Nov 29.  
(No classes; University Offices open Wednesday, Nov 25).
- Dec 19** Semester Ends.
- Jan 15 First Level Committee (DRC) Recommendations due to **deans**.

(Over)

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### Spring Semester 2010

- Jan 15 First Level Committee (DRC) Recommendations due to deans.
- Jan 18 (M) Martin Luther King, Jr.'s Birthday. University closed.
- Jan 19 (T) Classes begin.
- Feb 1** All Primary and Deans Level Promotion & Tenure recommendation document folders due to Juli Heintz-HR Faculty Records Office, CH 101.
- \* All material and recommendations for faculty promotions.
  - \* All material and recommendations for faculty considered for tenure.
  - \* Recommendations for initial and comprehensive reviews & reappointments.
- \*All material and recommendations for faculty considered for post-tenure review due -- Include Professional Plan.  
[https://www.cusys.edu/policies/policies/HR\\_ProPlanFaculty.html](https://www.cusys.edu/policies/policies/HR_ProPlanFaculty.html)
- Feb 15 Pages 1-3 of 2009 Scholarly Report due in dean's office. <https://scholar.uccs.edu/scholar/login.php>
- Annual Evaluations should be underway. Send original form to HR.  
Form: <http://www.uccs.edu/~hr/web/docs/forms/annualperformanceratingfaculty.doc>  
APS: [https://www.cusys.edu/policies/policies/HR\\_AnnualMeritAdjust.html](https://www.cusys.edu/policies/policies/HR_AnnualMeritAdjust.html)
- Feb 28 Pages 1-3 of 2009 Scholarly Report due to Juli Heintz – HR Faculty Records, CH 101.
- Mar 1** Eligibility lists for 2010-11 salary increases to units.
- Mar 12 (F) \* Provost Review Committee (Second Level) recommendations due to Provost.
- Mar 20 (F) Requests for **leave without pay** for Fall Semester 2010 or for entire AY 2010-11 due in Academic Affairs.
- Mar 22-28 (Mon-Sun) Spring vacation. University offices open.
- May 17 Spring Semester Ends.
- May 21 Commencement at World Arena.