

Required for New Academic Year Faculty or When Changing Contract Pay Type (ie., 9-pay-9 to 9-pay-12)

	Social Security #:	Effective Date:	Appointment End Date	Record #:
<b>Work Location</b>				
Employee ID #:	Position #:	Record #:	Department Name:	Department #:
First Name:	Middle Name/Initial:	Last Name:		
<b>Contract Data:</b>				
<b>Contract Pay Type :</b>				
<input type="radio"/> Faculty 9/12 - 9 month contract paid over 12 months (Sept thru August) <input type="radio"/> Faculty 9/9 - 9 month contract paid over 9 months (Sept thru May)				
<b>Employee Signature: (do not print)</b>			<b>Date:</b>	