

**Application to Change
Admin Share Sponsor**



UNIVERSITY OF COLORADO
AT COLORADO SPRINGS

Share name on Columbia server _____
New Staff/Faculty Sponsor's Name (print) _____
New Staff/Faculty Sponsor's Phone number _____
New Staff/Faculty Sponsor's IT account login _____
New Staff/Faculty Sponsor's email address _____
Reason for change _____

Type of account:

- Academic/Staff Department Faculty/Staff Organization

Terms and Conditions (Please read carefully)

The State of Colorado forbids the use of University resources for personal gain without the expressed permission of the University. Failure to follow these restrictions may result in the loss of this account and/or other appropriate measures. I accept full responsibility for both the security and proper use of this account. I agree to employ all necessary precautions to secure the account (such as frequent changing of passwords). Any irregularities associated with this account shall be deemed my responsibility.

Signature of Staff/Faculty Sponsor _____

Date of Application _____

Return this form to the IT Help Desk (El Pomar Center, first floor) or fax to 255-3592 (Attn: Steve Werling). The sponsor will be notified by email when the sponsor has been changed.

IT Department Use
Permission received from previous sponsor _____ Date _____ <small>SPONSOR'S NAME</small>
Changed by _____ Date _____