

**University of Colorado at Colorado Springs
Graduate School
COURSE VALIDATION FORM**

Instructions:

Although students are normally expected to complete a master's degree in one to three years, master's degree students have six years, from the date of the start of course work, to complete all degree requirements (which includes filing the Thesis/Dissertation with the Kraemer Family Library if Plan I is followed). Work done earlier will not be accepted for the degree unless validated by a special examination covering the content areas of the course. The examining professor must be a member of the Graduate Faculty and have taught that particular course or similar ones. The validation form should be signed by the examining professor(s), the Director of the program, and the Academic the Dean of College. Examples of special examination are:

- 1. An oral exam based on a written syllabus from the course.**
 - 2. The final exam used in an equivalent course (not the same final the student took in the original course).**
 - 3. A special written exam made up solely for the purpose of validating the course.**
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Student's Name: _____

Student #: _____

This is to certify that an examination was given at:

Time:

Date:

Place:

To validate _____

(Course Number and Title)

The examination consisted of (a brief description):

Examination Results: PASS ____ FAIL ____

Examining Professor(s): _____ Date: _____

_____ Date: _____

Graduate Advisor: _____ Date: _____

Academic College Dean: _____ Date: _____

Dean of Graduate School: _____ Date: _____