



SATISFACTORY ACADEMIC PROGRESS APPEAL FORM

Student Name (Last, First, MI) **Please Print**

Student ID Number

It is recommended that you carefully review the University of Colorado at Colorado Springs' Office of Financial Aid Satisfactory Academic Progress (SAP) Policy. If you do not have a copy of the SAP Policy, please read the [policy on the web](http://www.uccs.edu/finaid/satprog.shtml) (<http://www.uccs.edu/finaid/satprog.shtml>) or you may obtain a copy at the reception desk in the lobby of the Financial Aid Office. **Submitting this appeal is not a guarantee that your eligibility will be reinstated.** It is your responsibility to submit all necessary documentation supporting the circumstances of your appeal. Failure to supply all supporting documentation can seriously delay and/or affect the final appeal decision. Decisions on complete appeals should be available within two weeks. You will be notified by letter. An appeal decision may impose limitations upon aid eligibility, duration of aid eligibility, and/or future minimum academic standards.

Please provide the following information:

Local Mailing Address

Apt#

E-Mail Address

City

State/ZIP Code

Local Phone Number

Your signature certifies that the information contained within this appeal is complete and accurate. It also indicates your permission for the Office of Financial Aid/Student Employment to verify any information you submit and authorizes the members of the Financial Aid/Student Employment Advisory Committee to review any or all materials contained in your file for the purpose of this appeal. All information presented with this appeal is confidential and will be treated accordingly. Any person who makes false statements or misrepresentations is subject to a fine or imprisonment, or both, under provision of the United States Criminal Code.

Student's Signature

Date

Return this form to the Office of Financial Aid, Cragmor Hall, Room 201.

Please make personal statement on the reverse blank side of this form

Your personal statement must include an explanation of extenuating circumstances for each semester in violation of the SAP policy and a resolution or plan of action explaining what will ensure your future academic success.