

SYLLABUS

DATA-DRIVEN DECISION-MAKING CONFERENCE

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PURPOSE:

To provide professional educational development for school and district leaders in the area of using data for continuous school improvement.

OBJECTIVES:

Participants will be able to:

- develop a process for finding root causes of problems in their school or district
- make connections between problem areas/needs identified and find research based solutions to those problems
- develop structures and procedures for monitoring implementation and outcomes of policies and programs designed to address identified problems
- organize and facilitate data-focused teacher learning communities that:
- develop active School Improvement Plans that incorporate these processes into daily, weekly and monthly action.

REQUIRED READING

Robert Marzano, Timothy Waters & Brian McNulty. (2005). *School Leadership that Works: From Research to Results*. ASCD.

Note: This text will be provided to all students as part of their attendance at the conference.

COURSE REQUIREMENTS FOR PROFESSIONAL DEVELOPMENT CREDIT HOURS

1. **ATTENDANCE AND SESSION LOG (10 % of grade):** Workshop attendees must engage in active participation throughout the entire workshop, which includes participation in sessions for all three days. Attendees must complete and submit
 - a. a formal session log that lists the title of the presenter, the title of the session(s), and the time length of each session.
 - b. a short description discussing the major concept(s) presented must be included. Please be brief, no more than two paragraphs for each session.
2. **CRITICAL JOURNAL (20% of grade):** Attendees using a journaling format will write a journal entry for each session attended in terms of its usefulness and applicability to the current issues facing his/her school or district.
3. **NEEDS ASSESSMENT (35% of grade):** The attendee will conduct a review of current processes in his/her school district around the use of data for improvement purposes. This review will attempt to capture and evaluate all formal and informal processes for using data. From this evaluation, a plan to address current gaps and problems will be developed that will tie directly into the action plan assignment.

4. **ACTION PLAN (35% of grade):** The attendee will submit an action plan that describes in detail what he/she will apply to his/her current educational setting in terms of knowledge and skills learned at the workshop. The action plan must identify
- a. the outcome of the activity (WHAT you want to do differently in your school or district), that builds upon and references the specific content and skills obtained from the conference
 - b. the specific tasks to reach the outcome (HOW you are going to do it differently)—your plan for implementation (including the WHO you will involve), and
 - c. a description of the evaluation plan (how you will EVALUATE your changes)
 - d. an estimated timeline for developing, implementing, and evaluating the action plan.

The attendee must meet the criteria for both #1, #2 and #3 then submit all documentation NO later than FOUR WEEKS after the conclusion of the workshop.

All documents must be submitted via E-mail to: john.weathers@uccs.edu

Note: Computer problems, internet access, and difficulty with attachments are NOT considered valid excuses for missing the deadline window.

Appendix A: Conference Schedule

July 15		Event	
8:00 - 8:30	Welcome		
8:30 - 9:30	Keynote (Speaker TBD)		
9:45 - 12:00	Case Study I, II, III		
12:00 - 1:15	Lunch		
1:30 - 4:00	Case Study Working Sessions I, II, III		
7:00	Dinner		
July 16		Event	
7:30 - 8:00	Breakfast		
8:00 - 8:30	Welcome and Introductions		
8:30 - 9:30	Keynote (Speaker TBD)		
9:45 - 12:00	Workshop: The Classroom Focused Improvement Process: What the Work of PLCs <i>Should Be</i> Presenters: Dr. Mike Hickey and Maureen Montgomery	Workshop: Data Driven School Improvement Planning Presenters: Kathleen Fitzpatrick, John Weathers, Leigh Botwinick	SchoolNet Clinic: Product Feedback and Future Plans
12:00 - 1:15	Lunch		
1:30 - 4:00	Workshop Cont'd: The Classroom Focused Improvement Process: What the Work of PLCs <i>Should Be</i>	Workshop Cont'd: Data Driven School Improvement Implementation	SchoolNet Clinic: Topic 1: Tips and Tricks of Data Loading Topic 2: Curriculum Manager Desktop
7:00	Dinner		
July 17		Event	
7:30 - 8:00	Breakfast		
8:00 - 8:30	Welcome and Introductions		
9:45 - 12:00	Workshop: The Classroom Focused Improvement Process: What the Work of PLCs <i>Should Be</i>	Workshop: Data Driven School Improvement Planning	SchoolNet Clinic: Sample Topics: 1: Assess 2: Tips and Tricks of Data Loading
12:00 - 1:15	Lunch		
1:30 - 3:00	Workshop Cont'd: The Classroom Focused Improvement Process: What the Work of PLCs <i>Should Be</i>	Workshop Cont'd: Data Driven School Improvement Evaluation	SchoolNet Clinic: Sample Topics: 1: Tips and Tricks of Targeted Reporting 2: Application Configuration
3:00 - 3:30	Closing Remarks		