

# SAAC

Student Achievement Assessment Committee

## April 27, 2007 Meeting Minutes

### In attendance:

Greg Augspurger, Student Success Center  
Jeff Broker, Biology, LAS  
Deb Dew, Professional Writing Program  
Don Gardner, College of Business  
Robyn Marschke, Institutional Research  
David Moon, Committee Chair & AVCAA  
Lew Pinson, Computer Science  
Kristin Rice, Institutional Research/TLC  
Judith Rice-Jones, Library

### Absent:

Kathryn Andrus, Teaching and Learning Center  
Lindy Crawford, College of Education  
Hannah Deitrich, Graduate Student  
Garrett Gibson, Graduate Student  
Kelli Klebe, Psychology, LAS  
Mary Ann Kluge, Beth-El College of Nursing/Health Sci.  
Michelle Mullenax, Undergraduate Student

Item/Activity Covered	Who will Follow-up	When
<p><b>1. Core Goals/EPUS:</b> On May 4<sup>th</sup> David will discuss the Core Goals Document, the college responses, and the SAAC memo to EPUS with the EPUS Committee. Overall it seemed that the college responses to the current report neglected to mention what they had accomplished in the areas they described in their 2005 comments. The degree to which colleges are taking general education seriously varies. In most cases SAAC has asked the colleges to follow-up with more details in fall. David will also suggest that SAAC submit a proposal to the committee regarding the updating of the benchmarks/instruments of the core goals and a plan/process for how new items should be integrated. David plans to discuss general education at Dean's council. It is important for general education to be seen at the college and university levels and for the undergraduate colleges to understand their role. After the EPUS meeting, letters will be sent to the colleges, hopefully to be reviewed by the committee by mid-may.</p>	David/Kristin	May
<p><b>2. 06-07 Block Grant:</b> Our final report was sent to the system. It was well received. Grant recipients for 06-07 will provide a progress report at the end of May, a final report September 1<sup>st</sup>, and present their findings during fall semester.</p>	Kristin	As Needed
<p><b>3. MAPP:</b> Testing is complete; results will arrive from ETS in about a month.</p>	Kristin	June
<p><b>4. 07-08 Block Grant Renewal:</b> VP Poliakoff is funding a 2<sup>nd</sup> round of block grants in the amount of \$24,000. Potential funding ideas include: mini-grants, WEAVEonline annual license fee and training, two SAAC members attendance at the Assessment Institute, i&gt;clicker purchase &amp; training, assessment reference materials, and snacks for the presentation by the previous year's mini-grant awardees. One suggestion: SAAC Faculty Fellow needs to be explored. It could be that the faculty fellow would sit on the SAAC committee, assist in the interventions, work in-depth with their department (perhaps bundled with a mini-grant) to work on assessment related projects. It was also suggested that SAAC mini-grants be bundle-able with other campus grants such as TLC, Diversity Task Force, and others.</p>	Kristin/David	May

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**5. Progress Report Evaluation Process:** As the number of progress reports that need to be evaluated continues to raise so does the work for the committee. In an effort to decrease (or hold constant) the number of reviews we have two choices: increase the size of the committee (not preferable) or devise a process of evaluation that reduces the overall work for the committee (preferable). A flow chart was presented (and has since been revised) that would reduce evaluations per reviewer from 10 to 6 or 7 (attached).

The reduction is gained by:

- reports that met standards with two or more ✓+ to be reviewed only by Kristin/David (approx. 22 evaluations diverted)
- reports that met standards with up to one ✓+ and whose current report appears to have improved (pre-review by Kristin) to be reviewed only by Kristin/David (approx. 6 evaluations diverted)
- reports that did not meet standards with only one ✓- to be reviewed by only one SAAC reviewer (approx. 10 evaluations diverted)

Kristin As Needed

Evaluation forms will be revised in the fall to reflect the WEAVEonline sections and the essential/advanced assessment areas and the check (+/-) scale.

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**6. Membership:** Let David know if you will be unable to serve on SAAC in the coming year.

David As Needed

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**7. 07-08 SAAC:** The first meeting for 2007-2008 is tentatively scheduled for the third Friday of September (the 21<sup>st</sup>) from 11:30 to 1:30 in COH 2036. Please save the date.

Kristin As Needed

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**Thank You for your hard work over the past year!**