


<p><b>CAMPUS POLICY</b></p>  <p><b>UNIVERSITY OF COLORADO at COLORADO SPRINGS</b></p>	<p><b>POLICY NUMBER:</b> 400-002</p>	<p><b>PAGE NUMBER:</b> 1 of 2</p>
	<p><b>CHAPTER:</b> Facilities</p>	
	<p><b>SUBJECT:</b> Hazardous Materials Management</p>	
	<p><b>EFFECTIVE DATE:</b> January 18, 2005</p>	
<p>OPR: Public Safety</p> <p>VC: Administration and Finance Academic Affairs</p>	<p><b>SUPERSESSSION:</b> May 15 2003</p> <p>Approved by Pamela Shockley-Zalabak, Chancellor, on January 18, 2005</p>	

I. POLICY:

- A. The University's "General Policy regarding Hazardous Materials Management" sets certain guidelines and restrictions for the use and disposal of hazardous materials by any member of the university community be they faculty, retired faculty, administrator, professional exempt staff, classified staff, temporary employee, student, contractor or any individual or company using university property, equipment or resources.

II. AUTHORITY FOR CAMPUS POLICIES:

- A. Authority for the creation of campus administrative policies is found in the Laws Of The Regents, 1990, Article 3 Section B.8, which states:

The chancellor of the University of Colorado at Colorado Springs shall be the chief academic and administrative officer responsible to the president for the conduct of affairs of the Colorado Springs campus in accordance with the policies of the Board of Regents. The chancellor shall have such other responsibilities as may be required by these *Laws*, the Board, and as may be delegated by the president.

III. PURPOSE:

- A. University community members who handle hazardous substances on behalf of the University are required to maintain, use and dispose of such substances in accordance with the applicable CU Colorado Springs Hazardous Material Management Plan, State, Federal and Local laws and regulations as a condition of their employment, academic program or contractual agreement with the University. University community members should obtain assistance in ascertaining his/her obligations under these laws and regulations from the Department of Public Safety, Environmental Health and Safety Manager. Any community member who violates any such laws or instructions given by the Department of Public Safety, Environmental Health and Safety shall be deemed to have acted outside the scope of his/her authority.

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IV. DEFINITIONS:

V. PROCEDURES:

- A. Written procedures for Hazardous Materials Management are prepared by the Hazardous Materials Safety committee, which includes the following members:
1. Environmental Health and Safety Manager, chair
  2. Director of Public Safety
  3. Chemistry Department, Chemical Hygiene Officer
  4. Microelectronics Laboratory Manager
  5. Physics department representative
  6. Physical Plant Manager
  7. Other members as designated by the Executive Team
- B. The Hazardous Materials Safety Committee shall review written procedures by July 31 of each year and submit changes to the Executive Team by August 1 of each year. The Executive Team shall evaluate the overall plan for approval by the Chancellor no later than September 1 of each year.
- C. Procedures shall be posted on the Public Safety web site.

VI. RESPONSIBILITY:

VII. HISTORY:

VIII. ATTACHMENTS: