Meeting held April 15, 2016
Attending members: Norah Mazel (Co-Chair), Christine Robinson (Co-Chair), Suzanne Cook, Christy Lofton, Sheri Trumpfheller, and Ceil Malek

- Formation of New Task Forces at Systemic Level
  - Norah: University system is forming Task Forces (“committees”)
    - One will examine and assess the degree that the policy statement requiring “multiple means of evaluation” is being implemented on all campuses
    - Another will assess FCQs
  - NTTF committee will work to ensure NTTF serve on both task forces
- Status of Current NTTF Committee Members and Election of Chair for AY 2016-17
  - Christine Robinson was elected Chair for AY 2016-17
- Ongoing Uncompensated Merit Issues
  - revisited questions raised about the viability and effects of model used to address uncompensated merit issues
- Committee Record System and Archive
  - Norah: proposed devising a method for tracking recurring projects
  - Sheri: suggested also creating an archive of important committee documents
  - discussion merits further investigation and consideration of various possible modalities
- Annual Differentiated Workload Plan for NTTF
  - further discussion re differences between departments in how adjust teaching load to account for service load
- Informal Assessment of Guidelines for Promotion to Senior Instructor and Merit Evaluations
  - Christine: in process of collecting documents provided to NTTF in various colleges and departments for comparative analysis

Submitted 4/29/2016
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Christine Robinson, NTTF Committee Co-Chair
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