

SAAC

Student Achievement Assessment Committee

Meeting Minutes

10/23/06

In attendance:

Kathryn Andrus, Teaching and Learning Center
 Greg Augspurgen, Student Success Center
 Jeff Broker, Biology, LAS
 Lindy Crawford, College of Education
 Deb Dew, The Writing Program
 Don Gardner, College of Business
 Kelli Klebe, Psychology, LAS
 David Moon, Committee Chair & AVCAA
 Lew Pinson, Computer Science

Kristin Rice, Institutional Research/TLC
 Judith Rice-Jones, Library

Absent:

Hannah Deitrich, Graduate Student
 Garrett Gibson, Graduate Student
 Mary Ann Kluge, Beth-El College of Nursing/Health Sci.
 Robyn Marschke, Institutional Research
 Michelle Mullenax, Undergraduate Student

Item/Activity Covered	Who will Follow-up	When
<p>1. Progress Reports: Progress report templates were sent to all major and stand-alone minors on campus. The form was changed only minimally from the previous year. Master of Engineering and Master of Sciences were un-bundled and sent to their respective representatives. The list of stand-alone-minors from LAS was consulted and several minors were added that were previously not asked to submit a progress report. This resulted in a list of 68 expected progress reports rather than the 48 which were requested the previous year. Collapsing similar reports into one – such as in the case of the four Master of Science Biology degrees was encouraged. As of this meeting 4 progress reports have been submitted. The due date is November 10th.</p>	Kristin	On-Going
<p>2. General Education Review: A handout described the instruments used to assess general education at UCCS, their timeline of use, and the data reporting through the core goals document. UCCS has completed one complete cycle that included responses from colleges to the core goals document and the submitting of the comments to EPUS. In early 2006 the decision was made to slow down the general education cycle in order to make it more manageable. This was done in part as a response to not being able to receive the new MAPP tests in a timely manner, a desire to alternate years with NSSE, and to give colleges adequate time to not only implement changes as a result of the 2005 document but to see their results. In spring semester of 2007 the core goals document will be updated and will be forwarded to colleges for their response.</p>	Kristin/David	January 2007
<p>3. NCA: Scheduling for the upcoming NCA visit is taking place. Please remember to keep November 13 & 14 clear on your calendars. Tentative dates for faculty, staff, and student forums have been sent. Look for an e-mail soon with fixed times. David reviewed the list of visitors and the purpose for the visit. Committee members were encouraged to read and re-familiarize themselves with the self-study sections regarding assessment in Chapters 4 & 5. The self-study can be found at: http://www.uccs.edu/~ncaport/</p>	David	On-Going
<p>4. Block Grant: WEAVEonline templates were submitted this week. It is expected that the program will be up and running (and ready for back filling) in late November. A lunch & learn training on Clickers will take place on November 3rd. The RFP for the mini-grants was reviewed and is planned for release to the campus the week of October 23rd. The following committee members agreed, or were nominated, to review these grant applications during the weeks of December 4-14: Kristin, Kathy, David, and Mary Ann.</p>	Kristin	Grant Application Deadline November 30th
<p>5. Norming Session: The committee evaluated a progress report from the previous year and discussed the subsequent ratings and the evaluation form. Ratings were, in general, within 1 point. Last year's inter-rater reliability was .8 (very good). The form has been revised slightly and can be found online at: http://www.uccs.edu/~irpage/IRPAGE/Assessment_Index/saac_progress.htm. If you have comments please contact Kristin.</p>	All	By November 10th

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6. Annual Report: We did not reach this agenda item; however, Kristin would like to receive articles by December 1 st for inclusion in the annual report. Article writers include: Kristin (WEAVEonline, etc.), Kathy (Richard Light/FS Interviews), Mary Ann (Video Assessment of Students), David (opening letter). Thoughts to ponder at the next meeting: purpose of the report, what do we want to inspire to those who read it, what should the report look like to reflect these desires?	Kristin, Kathy, David, Judith, Mary Ann	Mid- November
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10. Our next meeting will be from 11:30 – **1:30 on November 17th**. Kristin will bring a dessert to share.